



The City Bridge Trust Committee Applications Annexe

Date: WEDNESDAY, 20 SEPTEMBER 2017
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

- d) Chelsea Physic Garden Company (Pages 1 - 10)
- e) Gendered Intelligence CIC (Pages 11 - 20)
- f) National Society for the prevention of Cruelty to Children (Pages 21 - 28)
- g) Stop the Traffik (Pages 29 - 38)
- h) Marylebone Bangladesh Society Ltd (Pages 39 - 48)
- i) FoodCycle (Pages 49 - 58)
- j) Island Advice Centre (Pages 59 - 66)
- k) Legal Advice Centre (Pages 67 - 76)
- l) Sangam Association of Asian Women (Pages 77 - 86)
- m) Working Chance (Pages 87 - 96)
- n) LawWorks (Pages 97 - 106)
- o) Ethical Property Foundation (Pages 107 - 116)
- p) London Legal Support Trust (Pages 117 - 126)
- q) Project Oracle Evidence Hub (Pages 127 - 134)
- r) Small Charities Coalition (Pages 135 - 144)

**John Barradell
Town Clerk and Chief Executive**

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Chelsea Physic Garden Company	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Kensington & Chelsea	
Contact person: Ms Philomena Robson	Position: Fundraising Manager
Website: http://www.chelseaphysicgarden.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 286513
When was your organisation established? 13/01/1983	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving London's Environment
Which of the programme outcome(s) does your application aim to achieve? More young people understanding the benefit of growing local food and its nutritional value More Londoners with a greater knowledge and understanding of the 'green' environment and biodiversity
Please describe the purpose of your funding request in one sentence. To support the education and outreach programme at Chelsea Physic Garden (CPG), to schools and communities in London area, with 3 year core funding grant
When will the funding be required? 01/07/2017
How much funding are you requesting? Year 1: £20,400 Year 2: £32,662 Year 3: £33,275 Total: £86,337

Aims of your organisation:

Chelsea Physic Garden is maintained as a charity for public benefit: education forms its principle charitable purpose. The Gardens role as a place of learning underlines and informs all its activities. Its charitable aims are achieved through the provision of formal and informal learning to students and visitors about the importance of plants and environmental conservation.

The Garden does this by:

- â€¢ maintaining documented plant collections in labelled and interpreted displays in a historic botanic garden
- â€¢ providing programmes of educational activities, publications and events
- â€¢ demonstrating the development of the science and practice of horticulture, botany and related disciplines through the historical role of the Garden
- â€¢ promoting the importance of the conservation of plants and the natural environment.

Main activities of your organisation:

Education has been central to the purpose of Chelsea Physic Garden since founded in 1673, by the Worshipful Society of Apothecaries of London. Substantially walled and bordering the River Thames on its southern boundary, a microclimate exists, enabling a hugely diverse collection of hardy and also tender plants to be maintained in the Garden and under glass.

We run a very active and growing outreach programme, we work with schools and communities across the London Boroughs including an ongoing programme in partnership with Waltham Forest Young Offenders. Every year we welcome over 5,000 schoolchildren and 50,000 visitors to the Garden, we also support the training and education of trainees, interns and dozens of gardening volunteers.

We give regular public lectures/tours on a variety of botanical and horticultural subjects. Our volunteers are guides, gardeners, educational support and administration, we operate a reciprocal volunteer/traineeship exchange programme with other botanical gardens.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
16	8	10	102

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	In perpetuity

Summary of grant request

CPG has been running a Directed Education programme for schools since 1983, although there is a tradition of local schools visiting the Garden dating back over a century. The programme expanded in the 1990's as the Garden built on the foundations of the original scheme, offering directed learning to families, schools and teachers, alongside increased outreach to other educational centres.

However we have been acutely aware that with very limited resources we have been unable to address the issue of broadening our offer to support socially disadvantaged children and adults.

With funding from John Lyons Charity we ran a pilot scheme to establish a 21stC relevant Education and Outreach programme.

The pilot developed the following key areas which we believe meets the Trust's programme outcomes of

"more Londoners with a greater knowledge and understanding of the 'green' environment and biodiversity"

"more young people understanding the benefit of growing local food and its nutritional value"

â€¢ Ensuring the relevance and value of CPG's educational programmes to their target audience by improved market research, also by monitoring the effectiveness of visits to the Garden and of CPG's various outreach activities.

â€¢ Improving the relevance of on-site and outreach teaching in response to changes in the National Curriculum through a cycle of annual planning and review of CPG's programmes in consultation with teachers. This includes the provision of improved materials and documentation for the programmes, including the production of 'before and after' materials for schools to maximise the benefit of a visit.

â€¢ Enhancing the benefit young people (and inter-generational families) gain from a visit to CPG (or outreach visits) by focusing upon life skills such as cooking, nutrition, and growing their own food, demonstrating the importance of plants in their lives as a means of developing their interest in science subjects and horticulture. Collaboration with and development of partnerships with teachers and other organisations involved in school gardening campaigns.

â€¢ Extending CPG's on-site and outreach educational programmes to children of secondary age by researching areas which support the curriculum. Increasing the number of school visits by primary school groups.

â€¢ Developing CPG's wider outreach with adults and children, community groups, clubs etc., focusing in particular upon groups from boroughs experiencing social deprivation and barriers through gender, ethnicity and financial need.

At the end of the pilot, the programme was scaled back until the publication of the Evaluation and Monitoring Report conducted by Botanic Gardens Conservation International. We are now ready to upscale the programme.

We are asking the City Bridge Trust to support our 3 year Education and Outreach programme by funding the post of Education and Outreach Officer. We have reached schools and communities throughout the London boroughs, who without the support of our outreach team would have few chances to engage in practical horticultural science. The post holder will be responsible for delivering the education programme to new and existing schools and communities throughout London.

In particular one of their main duties will be to run the outreach programme with Waltham Forest Young Offenders Centre, (WFYOC) with 12-18 year olds, most who are engaging with horticulture and botany for the first time.

Our programme meets the Trust's 'Principles of Good Practice' by involving teachers in the management and development of the school visits. We believe the international nature of our collection meets the multicultural diversity of London. All our 100+ volunteers receive support, training and mentoring to enable them to deliver an educational experience to our visitors. CPG actively works to reducing our carbon footprint and it is paramount to demonstrating sustainable environmental practices.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Green Tourism, Growing Schools Garden, Site of Metropolitan importance for biodiversity within the RBKC, British Ecological Society: "Relevance of Ecology at CPG". Recognised Member of London Environmental Educator's Forum (LEEF)

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Encourage Young Offenders to make the link between growing plants and food consumption by extending our collaboration with organisations including the Waltham Forest Young Offenders Team. Increase their knowledge of the local biodiversity through pond and soil investigations including making animal habitats ie. bird and bee boxes.

Ensure the relevance and value of the CPG Education and outreach programmes by recruiting and training additional volunteers to collect and collate data and up-skill current volunteers, identifying and training a Volunteer Champion to manage the Education Volunteer programme including outreach.

Improving teacher involvement. Continue to improve the relevance of on-site and outreach teaching in response to changes in the National Curriculum in consultation with teachers. Continue to improve materials and documentation for the programmes, particularly developing content for pre and post visit to maximise the benefit.

Continue to build on CPG's existing outreach with children, adults, communities groups etc., extend the focus on groups/schools from boroughs experiencing social deprivation and financial barriers. Increase work started with refugee groups and Local Authority Gardening groups. Establish CPG Outreach Gardens, taking our work beyond our walls and borough.

Networking and collaborations, sharing of precious resources, is a key objective for the next three years, looking at in particular the issue of social isolation. Working with Hammersmith and Fulham, experimenting with joint school visits and their input at our regular teachers' evenings to promote their services alongside ours.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Create understanding of where food comes from. This will have had a positive effect on Young Offenders, increasing their life skills and respect for nature and the environment. Reinforcing the origins of common food plants and celebrate the multicultural nature of London. Income they generated will be reinvested by them.

The programme will have been critically reviewed and improved to support National Curriculum priorities, through the collection and review of evaluation. Volunteer skills will have been developed and their integration into CPG will have been enhanced.

Increased and deepened Teacher participation aims to increase the popularity and ensure content of the education programme meet needs, leading to increased visibility and profile of the Garden, broadened knowledge of the resource as a green environment and bio-diversely rich location.

Outreach is more than just visits. We engage with schools & communities who are potentially excluded from CPG for social/financial reasons. We use our knowledge, plants, seeds and history to enable groups to understand CPG's history and how this links to their cultural heritage and plants and their communities.

Broadening the reach of networks and collaborations across London, enabling us to share resources to address social issues such as isolation, though shared experiences.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

CPG is committed to a programme of major refurbishment and refreshment. A strategic part of the development project is the Education Dept and its requirements, CPG has a good record of securing educational grants including previous support from City Bridge Trust, John Lyons Charity and the Heritage Lottery Fund. Income from other activity partly supports education costs.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

~~9,000~~ 200

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries inc on costs	32,000	32,662	33,275	97,937
Programme and web resources	3,000	3,000	3,000	9,000
Networking/membership costs	3,593	4,000	4,100	11,693
Travel/subsistence outreach	1,757	1,850	1,950	5,557
Departmental Administration costs	1,800	1,800	1,800	5,400
Volunteer training x 5 people	250	250	250	750
Subsidise (travel) for outer borough "free" schools/communities visit CPG	2,000	3,000	4,000	9,000
Contingency inc capacity for additional temp staff	2,000	2,000	2,000	6,000
TOTAL:	46,400	48,562	50,375	145,337

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Educational and Outreach Grant carried forward	9,000			9,000
Major Donor	3,000			3,000
The Band Trust - Educ. & Outreach Programme	15,000	15,000	15,000	45,000
TOTAL:	27,000	15,000	15,000	57,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				0.00

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary Full time Horticultural Education and Outreach Officer inc on-costs (pension etc)	20,400	32,662	33,275	86,337
TOTAL:	20,400	32,662	33,275	86,337

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: 31 December	Year: 2016
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Income received from:	£
Voluntary income	0
Activities for generating funds	684,935
Investment income	82,558
Income from charitable activities	471,556
Other sources	262,032
Total Income:	1,501,081

Expenditure:	£
Charitable activities	987,547
Governance costs	0
Cost of generating funds	410,638
Other	
Total Expenditure:	1,398,185
Net (deficit)/surplus:	102,896
Other Recognised Gains/(Losses) Net Gain on Investments:	403,402
Net Movement in Funds:	506,298

Asset position at year end	£
Fixed assets	343,655
Investments	2,902,695
Net current assets	719,340
Long-term liabilities	0
*Total Assets (A):	3,965,690

Reserves at year end	£
Restricted funds	87,717
Endowment Funds	3,165,799
Unrestricted funds (Includes Designated Funds of £100,000)	712,174
*Total Reserves (B):	3,965,690

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

There have been no significant changes.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
John Lyons Charity	0	40,000	35,000
The John P Getty Trust	50,000	25,000	20,000
Western Riverside Environmental Fund	0	25,000	0
The Steel Trust	0	20,000	0
Eranda Rothschild Foundation	15,000	22,000	22,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mrs Sue Medway**

Role within **Director & Curator**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Gendered Intelligence CIC	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Islington	
Contact person: Mr Jay Stewart	Position: CEO
Website: http://genderedintelligence.co.uk/	
Legal status of organisation: Registered community interest	Charity, Charitable Incorporated Company or company number: 06617608
When was your organisation established? 19/05/2008	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health		
Which of the programme outcome(s) does your application aim to achieve? More LGBT people accessing mental health services resulting in improved mental health and reduced mental distress A reduction in suicide and self-harm amongst the recognised at risk groups		
Please describe the purpose of your funding request in one sentence. We will develop a Volunteer Programme to improve the quality of trans peoples lives, improve mental health and increase understanding of gender diversity.		
When will the funding be required? 01/07/2017		
How much funding are you requesting?		
Year 1: £41,684	Year 2: £41,684	Year 3: £41,684
Total: £125,052		

Aims of your organisation:

We improve the lives of young transgender people. Trans' describes the spectrum of people who feel they are gender variant including transgender, transsexual and non-binary. We increase the visibility of trans experience and understanding of gender diversity among parents, teachers and the wider public. Young trans people are vulnerable. They experience isolation & rejection. Our work creates safe spaces where young people can meet.

Our aims are...

1. To increase the quality of trans people's lives
2. To increase the visibility of trans lives, to improve understanding and raise awareness
3. To educate the wider public in order to reduce prejudice and increase understanding about the diversity and complexity of gender

Unlike other organisations, we are not just trying to create change in our beneficiaries. We want to change the world in which they live so that they can be free from prejudice and have the same opportunities as their peers. We want everyone to be more intelligent about gender.

Main activities of your organisation:

- 1) Trans Youth Work -- Regular meetings help young people to access information & explore their identity. We run sessions on bullying, improving mental health & accessing NHS support. We run a Summer Camp where young people develop friendships which become an ongoing support network.
- 2) Work in Education -- A package of support in schools and colleges. Non-trans students who attend workshops are more likely to challenge homophobic behaviour. Our trans identified mentors advocate for students and make schools safer for trans students. Our training helps teachers support trans students who fail to fulfil their potential.
- 3) Professional Services -- Training and Consultancy. We have helped organisations work towards trans inclusions eg. Stonewall, The Football Association, Welsh Assembly, NSPCC, Girl Guides, Tesco Bank, Transport for London, CAMHS and more.
- 4) Public Events -- Trans Conferences; booklets & web resources; Special Projects. Eg. 'What makes your gender? Hacking into the Science Museum' a £10,000 project with the Science Museum.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	2	5	30

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	

Summary of grant request

Gendered Intelligence exists to support young, trans people.

The Need

Poor mental health is a significant issue among young trans people many of whom express their dissatisfaction with their body by self-harming. The statistics are alarming. In a 2013 Youth Chances surveyed 1000 young trans people, 72% self-harmed; 66% had a mental health condition affecting their normal activities; 35% had attempted suicide; 25% had attempted suicide more than once.

The extremely high number of young trans people who experience mental health issues such as anxiety, panic disorder & depression has a knock on effect on school attendance and attainment. Young trans people feel isolated, fearful and worthless. Some experience rejection by family and friends. Others feel the need to hide their identity. Young trans people regularly experience prejudice and discrimination. They face abuse and bullying. The Trans Mental Health Study 2012 found that "young transgender people are particularly vulnerable to discrimination and harassment". Of the 889 participants, 81% had avoided situations in public spaces due to fear; 38% experienced physical intimidation and threats; 19% had been beaten up and 14% had been sexually assaulted.

The No's

In 2016 Gendered Intelligence supported over 400 vulnerable young people who experienced isolation, loneliness, fear, abuse, bullying and discrimination.

There has been a large increase in the number of young trans people seeking support. Referrals to all gender services are increasing. The Tavistock clinic, the only UK Gender Clinic which supports children, has seen referrals increase by 50% a year since 2010. In 2016 a Government report on Transgender Equality acknowledged that 'transgender people face continuing transphobia, increased mental health issues, discrimination in the provision of public and private services and bullying in our schools'

Aims

Our Volunteering Project will address this need by

- 1) Reducing isolation by increasing peer support for young trans people
- 2) Building new support networks which help young trans people to access the support that they need
- 3) developing a stronger trans community
- 4) increasing the visibility of trans people
- 5) increasing understanding of gender diversity in the wider public including parents and teachers who have an important influence over the lives of young trans people
- 6) providing new volunteer opportunities to a vulnerable group leading to increased confidence and employability.

How?

We attract Trans volunteers who offer support to young trans people, to parents, teachers, employers and the wider public. They do this at our regular monthly youth groups; as trained mentors in schools; at teacher training days; at parent support groups; at workplace training days and at community events.

One young person said 'I love coming to these groups and seeing other young trans people going through the same difficulties as myself'. This peer support allows young trans people to feel that they belong to a trans community which can help them to develop resilience to face discrimination and sometimes rejection by family and friends.

Why GI?

GI is a Trans led organisation with a unique insight into the experience of being trans. We are leaders in the Trans Community. We have a working and in-depth knowledge of the wider trans community and of the young trans community in particular. We are a member of the Trans Youth Network -- a national network for those delivering support programmes for young trans people. We are regularly consulted on Trans issues by government, ministry of justice, police, schools and colleges etc.

We meet the Trust's 'Principles of Good Practice'

â€¢ We involve service users in planning our services

â€¢ We value diversity

â€¢ We value and support volunteers

â€¢ We are reducing our carbon footprint.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Increase volunteer numbers by recruiting and training 20 new volunteers each year to support young trans people at our regular Youth Support groups; in schools and at community events.

Hold regular monthly volunteer meetings which provide peer support, volunteer training and at which volunteer opportunities will be advertised to the group.

Train a group of 4 volunteers each year to work in schools, colleges and universities. They will support our education facilitators to deliver workshops and assemblies. For this reason they need intensive training and vetting (DBS and references).

Establish a new online volunteer support network in the form of a closed group so that volunteers can share ideas and experiences with each other in a safe and supported setting.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Young trans people in London will feel less isolated & know where and when to seek mental health support.

Young trans people in London will feel happier because they belong to a vibrant and supportive trans community.

There will be increased volunteering opportunities for trans people leading to improved confidence and employability

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

As a Community Interest Company and a Social Enterprise, Gendered Intelligence generates revenue from a range of income streams. We have been extremely successful in selling our services and plan to develop this work as our reputation builds. In future we anticipate that this revenue will fully cover our core operating costs.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

600

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

All

Male

Female

Transgender or other gender identity

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Volunteer Project Coordinator	28,000	28,000	28,000	84,000
National Insurance	3,864	3,864	3,864	11,592
Hire of Desk Space at VAI (Voluntary Action Islington)	3,640	3,640	3,640	10,920
Clinical Supervision	1,440	1,440	1,440	4,320
Meeting Room Hire	840	840	840	2,520
Admin Support (2 hrs pw)	1,040	1,040	1,040	3,120
Printing, Office Costs & Stationery	1,560	1,560	1,560	4,680
Travel	1,300	1,300	1,300	3,900
	0	0	0	0

TOTAL:	41,684	41,684	41,684	125,052
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Volunteer Project Coordinator	28,000	28,000	28,000	84,000
Hire of Desk Space at VAI (Voluntary Action Islington)	3,640	3,640	3,640	10,920
Clinical Supervision	1,440	1,440	1,440	4,320
Meeting Room Hire	840	840	840	2,520
Admin Support (2 hrs pw)	1,040	1,040	1,040	3,120
Printing, Office Costs & Stationery	1,560	1,560	1,560	4,680
Travel	1,300	1,300	1,300	3,900
National Insurance	3,864	3,864	3,864	11,592
	0	0	0	0

TOTAL:	41,684	41,684	41,684	125,052
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: June	Year: 2016
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Income received from:	£
Voluntary income	36,571
Activities for generating funds	112,634
Investment income	0
Income from charitable activities	58,811
Other sources	0
Total Income:	208,016

Expenditure:	£
Charitable activities	58,811
Governance costs	0
Cost of generating funds	138,631
Other	0
Total Expenditure:	197,442
Net (deficit)/surplus:	8,459
Other Recognised Gains/(Losses):	-2,115
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	22,160
Long-term liabilities	0
*Total Assets (A):	22,160

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	22,160
*Total Reserves (B):	22,160

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Wellcome Trust	30,000	0	0
Heritage Lottery Fund	10,000	0	0
Children In Need	0	19,990	0
Evening Standard Dispossessed Fund	0	0	20,000
Esmée Fairbairn	0	0	38,638

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Jay Stewart**

Role within **CEO**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: National Society for the Prevention of Cruelty to Children	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Hackney	
Contact person: Mr Johnnie Hoogewerf	Position: Philanthropy Manager
Website: http://https://www.nspcc.org.uk/	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 216401
When was your organisation established? 08/07/1884	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London Safer		
Which of the programme outcome(s) does your application aim to achieve? More survivors of trafficking accessing quality specialist support to improve their safety, health and well-being and to beginning to reintegrate into society Children and young people living in refuges accessing specialist support that helps reduce trauma, increases resilience and gives them a voice		
Please describe the purpose of your funding request in one sentence. To support young people in Croydon and East London, who have been, or are at risk of being, sexually exploited.		
When will the funding be required? 01/04/2017		
How much funding are you requesting?		
Year 1: £90,800	Year 2: £90,800	Year 3: £90,800
Total: £272,400		

Aims of your organisation:

At the NSPCC we fight for every childhood. We help children who have been abused to rebuild their lives, protect those at risk, and find the best ways to prevent abuse from ever happening in the first place.

We believe abuse is preventable, not inevitable and that everyone has a part to play in keeping children safe. Over the next five years we have set ourselves 5 goals to make 5 million children safer. These are to:

- 1) Prevent child abuse in families facing adversity
- 2) Prevent child sexual abuse
- 3) Help children speak out and adults take action about abuse
- 4) Help children who've experienced abuse get back on track
- 5) Make children safe from abuse online

Main activities of your organisation:

Our aims are underpinned by our national and local services. Nationally, Childline is our 24-hour free helpline for children to contact with any concern. Our national campaigns, help parents keep their children safe or urge the government to act in children's best interest.

Locally, we deliver projects across the UK in areas of especially high need. We work with local communities and use the latest evidence from around the world to provide cutting-edge services. These services tackle a social issue affecting children and families in a specific area. By taking this approach, we keep children safe from abuse, support those affected by it, empower communities with the belief and skills to solve their problems, and learn about how best to prevent child abuse. We then share our findings with partner agencies and local authorities to scale up these services and improve support for children across the UK.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1,830	219	8	11,000

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Almost 1,000 children are sexually exploited in London each year and, given the underreported nature of this crime, there are many more we are unaware of. Child sexual exploitation (CSE) has a devastating impact on the lives of young people. It can leave them with physical and emotional damage and lead to problems with forming relationships, mental health, substance misuse and criminal activity.

The City Bridge Trust has generously supported the NSPCC to play a central role in keeping children safe from CSE in London. Now, we hope the Trustees will consider supporting the equivalent of two practitioners of our Protect and Respect (P&R) programme in Croydon and East London with a grant of £272,400 over three years.

Further investment in P&R will help us to take the next step in combatting CSE by working with thousands of children at risk of abuse and supporting those who have been affected by it. We will be working in areas, such as, Tower Hamlets (in East London) which has the highest rates of CSE in London, and Croydon which has the third highest.

Building on your previous support, we aim to transform pan-London (and UK-wide) practice in keeping children safe from CSE by encouraging partner agencies to follow our approach. We will do this through sharing evaluations and our theory of change, producing frameworks for local authorities to assess and improve their approaches to CSE, and develop and scale-up new services based on our learning.

P&R is designed for children whose circumstances make them particularly vulnerable to CSE, such as those from minority ethnic backgrounds, with learning disabilities, questions about their sexuality, who have been trafficked, are in care, or who frequently go missing. P&R offers a combination of one-to-one sessions, group work and multi-agency work.

In one-to-one sessions, we tailor our approach for each young person depending on the level of risk they face. This may include teaching them how to stay safe, providing therapy to help them overcome trauma, or supporting them to build resilience against abusive relationships.

Group work is delivered in community settings, with sessions aiming to increase young people's understanding and awareness of healthy relationships and to help them to respond appropriately to risks.

Through our multi-agency work, we provide information and support to partner agencies, thereby ensuring that all stakeholders in a young person's life (police, social services, schools, etc) are acting in a coordinated way to keep them safe. We also deliver training to professionals to improve their ability to spot warning signs and refer young people to services promptly.

With over 15 years' experience delivering similar programmes focussed on CSE and trafficking, the NSPCC is best placed to deliver this work. Tackling CSE requires collaboration between multiple stakeholders, and our strong relationships allow us to work effectively with others, strengthening the multi-agency response.

Our proposal contributes to the 'Making London Safer' programme outcomes by providing specialist support for children in refuges that helps increase resilience, reduce trauma and gives them a voice. It also provides quality specialist support to improve the safety, health and wellbeing of survivors of trafficking.

All staff must comply with our Equality and Diversity Policy and complete the related

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

The International Organisation for Standardisation (ISO) awarded us for information security as part of the Safe Network contract requirements with the

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

One-to-one sessions, which can include: teaching a young person how to stay safe from sexual exploitation, providing therapeutic and advocacy support, working with stakeholders to reduce the immediate risks a child faces. With the consent of a young person, we will also offer one-to-one sessions with parents and carers.

Group sessions: delivered in school and community settings and targeted to young people who are vulnerable to but not at immediate risk of child sexual exploitation.

Multi-agency partnership work: sharing information, providing support and advice to partner agencies, delivering awareness raising and training sessions to professionals.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

A reduction in the risk of child sexual exploitation for the young people we work with. Young people will learn how to make safe decisions and avoid risky situations in future.

An improvement in wellbeing in the young people we work with. Young people will build resilience and be less vulnerable to risky situations and circumstances which can lead to sexual exploitation.

A reduction in the trauma in the young people we work with. Young people will be able to understand that they were abused, that it was not their fault and rebuild their lives.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes, if the evaluations prove successful, we plan to continue Protect and Respect either through our own service delivery or through training other agencies to deliver the programme. Should we continue to deliver the service ourselves we

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 175
In which Greater London borough(s) or areas of London will your beneficiaries live? Bromley (8%) Croydon (43%) Newham (28%) Redbridge (6%) Tower Hamlets (15%)
What age group(s) will benefit? 0-15 16-24
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups White (including English/ Welsh/ Scottish/ Northern Irish/ British; Irish; Gypsy, Traveller or Irish Traveller; Any other White background) Mixed / Multiple ethnic groups Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background) Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Children's Service Practitioners' salaries	223,200	223,200	223,200	669,600
Administrators' salaries	22,600	22,600	22,600	67,800
Team Managers' and Service Managers' salaries	55,800	55,800	55,800	167,400
Other Staff costs	5,600	5,600	5,600	16,800
Premises	52,300	52,300	52,300	156,900
Motor and Travel	4,300	4,300	4,300	12,900
Other costs: printing and stationary, event costs and IT and Telephony	30,800	30,800	30,800	92,400
Project Development costs	12,600	12,800	13,000	38,400
Evaluation costs	18,000	3,600	3,600	25,200

TOTAL:	425,200	411,000	411,200	1,247,40
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Major Giving Individual (towards Croydon practitioner salaries)	50,000	50,000	50,000	150,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	50,000	50,000	50,000	50,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Children's Service Practitioners' salaries	90,800	90,800	90,800	272,400
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	90,800	90,800	90,800	272,400
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	106,871,000
Activities for generating funds	9,554,000
Investment income	966,000
Income from charitable activities	11,427,000
Other sources	94,000
Total Income:	128,912,000

Expenditure:	£
Charitable activities	97,658,000
Governance costs	631,000
Cost of generating funds	25,755,000
Other	2,400,000
Total Expenditure:	126,444,000
Net (deficit)/surplus:	2,468,000
Other Recognised Gains/(Losses):	-1,087,000
Net Movement in Funds:	1,381,000

Asset position at year end	£
Fixed assets	34,536,000
Investments	46,745,000
Net current assets	7,361,000
Long-term liabilities	3,930,000
*Total Assets (A):	84,712,000

Reserves at year end	£
Restricted funds	8,167,000
Endowment Funds	1,391,000
Unrestricted funds	75,154,000
*Total Reserves (B):	84,712,000

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	3,833	42,167
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	3,768,000	3,279,000	4,116,000
Other statutory bodies	2,756,000	2,458,000	2,490,000

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery Fund	4,500,000	4,500,000	4,500,000
The Ellerdale Trust	900,000	900,000	0
Big Lottery Fund Scotland	375,000	500,000	125,000
Thompson Family Charitable Trust	500,000	100,000	100,000
BBC Children in Need	100,000	185,000	202,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Johnnie Hoogewerf**

Role within **Philanthropy Manager**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Stop the Traffik	
If your organisation is part of a larger organisation, what is its name? Oasis Charitable Trust N/A	
In which London Borough is your organisation based? Lambeth	
Contact person: Miss Rachel Holmes	Position: Fundraiser
Website: http://www.stopthetraffik.org/uk/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1127321
When was your organisation established? 30/12/2008	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London Safer		
Which of the programme outcome(s) does your application aim to achieve? More survivors of trafficking accessing quality specialist support to improve their safety, health and well-being and to beginning to reintegrate into society		
Please describe the purpose of your funding request in one sentence. Funding a Regional Coordinator to coordinate information sharing and joint working for survivor support in the Tri-borough area (Kensington & Chelsea, Hammersmith & Fulham, Westminster).		
When will the funding be required? 03/04/2017		
How much funding are you requesting?		
Year 1: £55,886	Year 2: £53,521	Year 3: £58,078
Total: £167,485		

Aims of your organisation:

STOP THE TRAFFIK (STT) believes in the inherent value and dignity of every human life. We believe no woman, man or child should be subject to the abuse and exploitation of human trafficking and modern slavery. Therefore, our aim is to educate, empower and inspire communities to prevent human trafficking and modern slavery, ending the global market of buying and selling of people.

STT, a registered charity, launched officially during the Bicentenary of the Abolition of the Slave Trade in 2007. We have almost 10 years' experience preventing modern slavery by working in partnership to disrupt criminal networks and build resilient communities. Though based in the UK, we work with vulnerable communities, volunteer groups, NGOs and statutory services across the world; empowering them to bring about systemic change in the fight against human trafficking. In the UK we have 25 voluntary groups, run by 135 volunteers committed to stop trafficking in their communities.

Main activities of your organisation:

- **Community Transformation:** We equip people to understand what trafficking is, how it affects them and how they can respond. We do this through volunteer-led campaigns, training vulnerable people, training organisations and coordinating cross-agency action. We establish networks of organisations in local areas to share information regarding potential trafficking trends and ensure there are no gaps in survivor care.
- **Global campaigning:** We equip and empower consumers to change their buying habits and campaign for change. We advocate for businesses to take action to prevent trafficking through monitoring their supply chain and practices.
- **Gathering and sharing knowledge:** We gather, analyse and share information from individuals and stakeholders around the world on how and where trafficking is taking place in order to enable effective prevention of human trafficking. Sharing of data regarding trafficking trends across the world will give greater insight into methods used by traffickers, allowing interventions to be created, victims to be identified and trafficking prevented.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	4	5	135

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

The Need

Vulnerable people we work with are disadvantaged and marginalised due to conflict, economic crisis or poverty. They lack knowledge on human trafficking, consequently, traffickers prey on this vulnerability making false promises of a better future. The Home Office estimates there are 13,000 victims of trafficking in the UK, although in 2015 only 2,934 potential victims were referred to the National Referral Mechanism (NRM) in England.

In 2012 a Modern Slavery and Exploitation Forum (MSE), made up of NGOs, statutory services and community groups, was set up in the Tri-borough (Kensington/Chelsea, Hammersmith/Fulham and Westminster) area with funding from the European Commission. Over 2 years the project identified over 300 potential trafficking victims and 6 trafficking rings. The proposed project will build on the results and success of this project.

Project

The proposed project will ensure more survivors of trafficking in the Tri-borough area access information, advice and advocacy through activities led by a Regional Coordinator including:

1. Training frontline professionals to identify potential victims, report trafficking, and support survivors.
2. Coordinating information sharing and joint working of local organisations ensuring there are no gaps in provision for survivors.
3. Mobilising the MSE forum to share information on services and work together on initiatives/training.
4. Running risk-avoidance workshops for vulnerable communities, empowering them to identify and resist trafficking, and contact relevant information, advice and advocacy services to help them build resilience to trafficking.
5. Resourcing volunteers to run campaigns equipping local communities to identify potential trafficking and report it, e.g. nail bars, construction industry.
6. Evaluating and monitoring activities in line with our Theory of Change.

A part-time coordinator has been funded for 5 months, but further funding is required to increase impact and ensure more survivors are accessing quality care.

Outcomes

We would expect to see:

- Increased survivors accessing high quality specialist and longer term support, advice, advocacy and information to help them re-integrate back into society and reducing risk of re-exploitation.
- Increase number of potential victims identified and referred to the NRM.
- Increased community awareness to trafficking, thereby increasing their resilience and ability to identify potential situations of exploitation.
- Vulnerable individuals empowered to identify and resist trafficking through awareness of trafficking and accessing information, advice and advocacy which will increase their resilience.
- Front-line agencies upskilled to identify trafficking victims, support survivors and report trafficking.
- STT Voluntary group running local campaigns to help the wider community identify and report potential victims of trafficking.

Why STT

STT has a strong track record in collaborative effective partnerships. STT experience includes:

- 1) Successful model: The STT Regional Co-ordinator in Manchester, as part of the Modern Slavery Coordination Unit, has demonstrated the effectiveness of multiple stakeholders working together evidenced through the Greater Manchester Police referrals increasing by 197% in one year. STT were one of the delivery partners contributing to the success of the ECAT project.

- 2) Effective targeting: Through strong networks and partnerships, STT have identified specific groups most vulnerable to trafficking.
- 3) Experienced team: Our team has a wealth of experience including STT founding CEO awarded an MBE in honour of STT's achievements. Steve Chalke, STT founder, was appointed UN Special Advisor on Community Action Against Trafficking for the UN Global Initiative to Fight Human Trafficking.

Good practice

STT is reliant on volunteers raising awareness, running campaigns and engaging a range of audiences. STT welcomes volunteers from all backgrounds, we know diversity enhances the ability to connect with different communities. Feedback from vulnerable groups, volunteers and frontline professionals informs our training as their experiences provide greater knowledge and understanding.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

None

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Over 3 years, coordinate training delivery to 3,000 front-line professionals, ensuring they can identify service-users who may have been trafficked/at risk of trafficking, and implement processes in their workplaces to respond. This will increase the number of survivors identified in the Tri-borough area and referred to the National Referral Mechanism.

Coordinate MSE forum, ensuring joined up delivery of refuge provision, information, advice, advocacy services and representation for 50 identified trafficking survivors over 3 years. Through the forum the Regional Co-ordinator will ensure different areas of need are being provided for survivors identified, including housing, emotional and financial support.

Over three years, coordinate delivery of risk-avoidance training, safety advice and workshops to 1,000 vulnerable members of target communities e.g. young people, homeless people, refugees and migrants. The workshop will cover how to identify trafficking, how to resist it and how to contact support agencies for information, advice and advocacy.

Organise and facilitate quarterly meetings of the MSE forum, ensuring engagement outside of meetings, to build partnership between local law enforcement, local authorities, support agencies and community groups to collect data about local trafficking trends, consult with agencies about training needs, and create a community response to trafficking.

Recruit, train and support a local team of volunteers to run local campaigns to increase community knowledge of trafficking and how to identify and report possible victims. Provide and deliver risk avoidance workshop resources for use by partnership agencies engaging with vulnerable communities.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Increased identification, and referral, of victims to National Referral Mechanism by agencies in the MSE forum and wider community. Front-line professionals better equipped with skills and knowledge to identify and report trafficking in their context and support survivors appropriately.

Increased number of survivors of trafficking will have appropriate support to help them recover and integrate back into society. This will be through coordinated access to information, advice, and advocacy, thereby increasing resilience to resist opportunities of re-exploitation.

Vulnerable people (including young people, homeless people and refugees and migrants) are more resilient to trafficking as they are empowered to access information, advice and advocacy. They will have knowledge to identify risky situations for themselves and their peers, resist it, report it and inform other members of their community.

Increased number of trafficking rings are exposed and shut down through NGOs and statutory services sharing knowledge, pooling resources, joint initiatives and training which ensures beneficiaries are protected.

Increased awareness and reporting of trafficking resulting in communities benefitting from safer neighbourhoods free from exploitation and it's antisocial consequences that create instability.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes, we plan for this project to continue. Alternative funding sources will be sought. Evidence from this project will help prove the value of collaborative working, and hopefully encourage future investment and sustainable funding.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 2,017
In which Greater London borough(s) or areas of London will your beneficiaries live? Kensington & Chelsea (34%) Hammersmith & Fulham (33%) Westminster (33%)
What age group(s) will benefit? All ages
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Salary Costs	32,146	32,789	33,444	98,379
Staff Costs	8,000	6,218	6,338	20,556
Direct Project Costs	9,740	8,395	12,053	30,187
Central Functions (inc HR, IT, Finance, Health & Safety)	6,000	6,120	6,242	18,362
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	55,886	53,521	58,078	167,485
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
N/A	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Salary Costs	32,146	32,789	33,444	98,379
Staff Costs	8,000	6,218	6,338	20,556
Direct Project Costs	9,740	8,395	12,053	30,187
Central functions (inc HR, IT, Finance, Health & Safety)	6,000	6,120	6,242	18,362
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	55,886	53,521	58,078	167,485
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2015
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Income received from:	£
Voluntary income	213,830
Activities for generating funds	7,392
Investment income	0
Income from charitable activities	7,436
Other sources	0
Total Income:	228,658

Expenditure:	£
Charitable activities	283,923
Governance costs	9,477
Cost of generating funds	8,803
Other	0
Total Expenditure:	302,203
Net (deficit)/surplus:	-73,545
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	8,000
Investments	0
Net current assets	88,491
Long-term liabilities	0
*Total Assets (A):	96,491

Reserves at year end	£
Restricted funds	30,797
Endowment Funds	0
Unrestricted funds	65,694
*Total Reserves (B):	96,491

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

During the past financial year (2015/16) STT was a seasonal fundraising partner of the Financial Times. These funds are committed to the growth of the Centre for Intelligence Led Prevention, with the spend indicated in the 2017 budget.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	5,400
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	74,000

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Comic Relief	36,767	39,635	21,135
European Commission	0	26,481	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Rachel Holmes**

Role within **Fundraiser**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Marylebone Bangladesh Society Ltd	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Westminster	
Contact person: Mr Lukman Ahmed	Position: Project Development Manager
Website: http://mbs-uk.org	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 1151593
When was your organisation established? 01/01/1979	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners		
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives Fewer older Londoners aged over 75 years with depression and more reporting improved well-being		
Please describe the purpose of your funding request in one sentence. We would like to improve the quality of life of local older people by making them active and connecting them with others.		
When will the funding be required? 01/09/2017		
How much funding are you requesting?		
Year 1: £35,000	Year 2: £35,000	Year 3: £0
Total: £70,000		

Aims of your organisation:

Marylebone Bangladesh Society (MBS) plays a very active role in the area providing much needed support in the areas of social welfare, educational and health needs of the wider community.

The aim of MBS is:

- To promote or assist in the provision of facilities and other leisure time occupation of the local residents in the City of Westminster.
- MBS promotes education, good race relations by endeavouring to eliminate discrimination on grounds of race and encouraging equality of opportunity between persons of different backgrounds.

Our services are open to people of all backgrounds. Almost 50% of the users are now from the BME Communities in particular people of Arabic speaking backgrounds and those from Eastern European background.

Main activities of your organisation:

Current Activities:

1) Advice and Information Service - Providing high quality welfare advice service, information and support on benefits, housing matters, debt, consumer matters, education particularly on school transfers, exclusions.

2) MBS Supplementary School - Teaching core curriculum subjects according to National Curriculum

3) MBS Youth Club - provides a generic youth work with a more social educational focus in the North Westminster area.

Other activities are: Women's Tea/Coffee Mornings; Health Information workshops; Physical activities for all ages; Annual Summer Sports Day; Outings and trips; Cultural Events and Celebration of national days of significance of the Bangladeshi and Arabic speaking communities.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	9	9	14

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	13 years

Summary of grant request

Recently published Ward Profiles by local NHS and Council shows: Church Street ward amongst the 10-20% most deprived neighbourhood in the country along with Queen's Park; Westbourne Park and Harrow Road wards from where most of our users come from with high number of overcrowded and poor housing; female life expectancy is 10 years less than other areas and male is 17 years; high number of people in bad health many with long term illness; poor use of local swimming pools; high number of people experiencing isolation in particular amongst women, older people, and the newly settled; over 50% of the population are from BAME and refugee backgrounds; 44% of over 65 live alone; 45% of over 60s claim pension credits. From our survey (2015) of local families, most people told us:

- There are few places for older people to meet and develop social networks.
- Older residents in the area have complained of vandalism, petty crime, drunken behaviour and noise particularly at night. (Council's City Survey showed the same)
- Many older people experience fear and therefore do not always leave their home

A large number of older people from minority ethnic communities suffer from heart disease; diabetes; mental health related illness resulting from isolation, depression and anxiety; many are smokers; most are inactive and not involved in any physical activities and have a unhealthy diet.

Our project will be an Older People's health orientated programme that will enhance the lives of disadvantaged, vulnerable and sick, poverty affected elderly men and women aged 65 years and above particularly from the minority ethnic communities (Bangladeshi and Arabic Speaking) in particular who are at risk of social isolation or gradually losing their independence. The project will be open to all public irrespective of their background, race, and faith etc. In year 1 we anticipate in working with at least 80 older people aged 65+ years.

Through this project we aim to:

- Maximise active life and independence of older people by proactively reducing social isolation.
- Improve physical health and mental health through increased socialisation and participation in activities.
- Ensure that older people have access to a continuation of services that promotes their independence, health and well-being.

We will fulfil the project by:

- ? Providing a variety of social, educational and leisure activities that promotes the physical and emotional well-being through a better healthy lifestyle of sick and disadvantaged elderly people in a welcoming, safe and comfortable environment.
- ? Offering assistance and guidance with practical matters that influences an older person's ability to function independently in the community and hence reduce isolation and loneliness that leads to mental health problems.
- ? Involving older people in the development of the service and seek their views on its quality.
- ? Linking up with appropriate agencies (Housing, Health, Social Welfare) to help older people address any housing, health and welfare issues that are causing them concern.
- ? Recruiting and training volunteers to provide home visits, befriending service and assist with project delivery

Our organisation is well set up to deliver this project. We are led and managed by Trustees living in grass root communities, 8 of them have their own businesses and are also trustees in other similar community organisations delivering in other parts of London and 1 was a former local Councillor. We have been successfully delivering quality services focused around education, welfare, community development and health to the local communities in Westminster for over 35 years. We have 2 centres in the area, Achieved Advice Quality Standard Quality Mark and have over 250 people using our services every week.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We currently hold Advice Quality Standard (AQS). We are also working towards London Youth Bronze Level for our Youth Club which should be achieved by July.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

3 x exercise and fitness sessions each week (each session lasting for two hours). 2 Sessions for men and 1 Session for Women. A total of 288 sessions. Will include Aerobics, Walking, Circuit, Step Exercise, In-House Gym, Swimming sessions. 12 people to attend each session.

Train 20 people as Volunteers/Befrienders who will perform upto 6 hours of volunteering and Befriending support a week to isolated older people and also providing assistance with the delivery of activities.

6 x Health promotional Community Events with themes such as Chronicle Heart Disease, Benefits of Exercise and Fitness, Improving Access to Healthcare Services, Fall Prevention. Speakers will be present with questions/answer session, debates, provide information to raise awareness on health matters. 30 older people to attend each event.

288 x Day Centre/Drop in Support Services where they meet new people and socialise have tea/coffee and play traditional games, watch video, access internet, etc. Older People's Worker available to provide advice and information on the changing welfare related issues and assistance with translation and interpreting. 10 people each session.

20 x Monthly Healthy Eating Workshop Sessions providing practical advice and guidance on eating a healthy diet, guidance on nutrition, how to cook tasty balanced meals on a small budget. 15 people to attend each session.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Improvement in physical health and mental health of older people through increased uptake of physical activities. Enable users to understand the benefits of fitness and exercise as a way to tackle illness and sickness. It will enable them to build/maintain their independence, strength, balance, flexibility, and endurance.

To provide upto 2880 hours of volunteering and befriending support a year helping reduce isolation in the community. By volunteering, they will be able to improve their skills; knowledge and experience which will help them get into employment.

Older people and members of the health, social care and voluntary sector agencies will get opportunity to meet and discuss health issues of older people. Increased awareness and knowledge of wider health issues and how to tackle ill health. Also improve access to information on local community health services.

Reduced isolation and loneliness of marginalised sections of the community through participation in social activities -- becoming less housebound and less chances of experiencing mental health problems. Increase income and awareness of their welfare rights which will enable them have more security, self confidence.

Healthier diet and eating habits of older people -- will also reduce obesity, promote healthier eating, improve their cooking skills, increased uptake of fruit and vegetable in their diet for example eating 5 a day of fruit/vegetables.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. We will continue to apply to other grant making bodies and also try to increase our hall hire income.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 80
In which Greater London borough(s) or areas of London will your beneficiaries live? Westminster (100%)
What age group(s) will benefit? 65-74 75 and over
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background) Other ethnic group
If Other ethnic group, please give details: Arabic Speaking
What proportion of the beneficiaries will be disabled people? 21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary Costs of Older People's Project Development Worker Salary Scale: NJC -- Scale 6: Pro Rata -- 28 Weeks Per Week	21,497	22,141	0	0
Employers NI Costs	1,785	1,838	0	0
Sessional Staff -- Health & Fitness Adviser (£40 per 2 hrs session x 3 sessions x 48 Weeks) (swimming instead will cost same)	5,760	5,760	0	0
Venue Hire Contribution	4,000	4,000	0	0
Publicity and Promotion -- Leaflet Printing	300	300	0	0
Workshop and Activity Costs Facilitator's Fees Refreshments Information Training Support to people who become volunteers/befrienders + expenses	3,500	3,500	0	0
Outings and Festive events x 3	1,800	1,800	0	0
Management, supervision and admin (phone, stationary etc) costs	3,500	3,500	0	0
	0	0	0	0
TOTAL:	42,142	42,839	0	0

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Marylebone Bangladesh Society -- hall/room hire income	2,397	2,839	0	0
TOTAL:	2,397	2,839	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Drapers Charitable Foundation	4,745	0	0	0
Other Charities and Trusts (to be applied)	0	5,000	0	0
TOTAL:	4,745	5,000	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary Costs of Older People's Project Development Worker Salary Scale: NJC -- Scale 6: Pro Rata -- 28 Weeks Per Week	21,497	22,141	0	0
Employers NI Costs	1,785	1,838	0	0
Sessional Staff -- Health & Fitness Adviser (£40 per 2 hrs session x 3 sessions x 48 Weeks)	1,015	760	0	0

(swimming instead will cost same)				
Venue Hire Contribution	4,000	4,000	0	0
Publicity and Promotion -- Leaflet Printing	300	300	0	0
Workshop and Activity Costs Facilitator's Fees Refreshments Information Training Support to people who become volunteers/befrienders + expenses	3,500	3,500	0	0
Outings and Festive events x 3	1,800	1,800	0	0
Management, supervision and admin (phone, stationary etc) costs	1,103	661	0	0
	0	0	0	0
TOTAL:	35,000	35,000	0	0

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	121,318
Activities for generating funds	0
Investment income	58,912
Income from charitable activities	0
Other sources	0
Total Income:	180,230

Expenditure:	£
Charitable activities	169,751
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	169,751
Net (deficit)/surplus:	10,479
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	2
Investments	0
Net current assets	21,367
Long-term liabilities	0
*Total Assets (A):	21,369

Reserves at year end	£
Restricted funds	17,180
Endowment Funds	0
Unrestricted funds	4,189
*Total Reserves (B):	21,369

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
31-40%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

No changes

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	36,462	35,826	29,260
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	12,700	26,150	17,180

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
John Lyon's Charity	25,000	26,650	0
People's Health Trust	16,276	9,494	0
BBC Children in Need	9,845	9,680	9,598
Henry Smith Charity	0	0	15,600
Lloyds Bank Foundation	0	0	13,356

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Lukman Ahmed**

Role within **Project Development Manager**
Organisation:



The City Bridge Trust

Investing In Londoners: Application for a grant

About your organisation

Name of your organisation:	
FoodCycle	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based?	
Lambeth	
Contact person:	Position:
Ms Mary McGrath	Chief Executive
Website: http://foodcycle.org.uk/	
Legal status of organisation:	Charity, Charitable Incorporated Company or company number:
Registered Charity	1134423
When was your organisation established? 10/12/2009	

Grant Request

Under which of City Bridge Trust's programmes are you applying?		
Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve?		
Fewer Londoners experiencing food poverty		
Please describe the purpose of your funding request in one sentence.		
Strengthening and deepening the impact of FoodCycle meals on the lives of Londoners in food poverty, through a dedicated London projects manager and volunteer training.		
When will the funding be required? 01/09/2017		
How much funding are you requesting?		
Year 1: £43,536	Year 2: £43,963	Year 3: £0
Total: £87,500		

Aims of your organisation:

- 1) Strengthen communities, by bringing people together around a healthy meal and creating opportunities to talk, exchange and build lasting relationships.
- 2) Encourage friendships, by creating spaces for people from all backgrounds and walks of life to have fun together, to share experiences and to meet new people.
- 3) Improve nutrition and reduce hunger, by cooking healthy meals for those in need and sharing essential information on food and nutrition.
- 4) Change attitudes to food to reduce food waste, by using surplus food and spreading our passion for food and the environment.

Main activities of your organisation:

FoodCycle provides nutritious and tasty three course community meals for people at risk of poverty and isolation. We are nationwide with 1/3 of our projects in London. Our key activities:

- 1) Collecting surplus food: volunteers collect food deemed as waste from local supermarkets, markets and shops, increasing their understanding of food waste in the capital.
- 2) Cooking nutritious meals: those volunteers take the food to a local community kitchen, and "Ready Steady Cook" turn a mountain of random foods into a delicious, healthy, fruit and veg packed, three-course meal.
- 3) Guests come together over good food: Local people, who may be hungry or not eating well, come together as a community to sit and eat. Meals are open to anyone. And at the end, guests can take away boxes of cooked food and more surplus food to cook during the week.
- 4) Volunteers are recruited, trained and supported to deliver their community meal every week throughout the year.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
7	2	7	2,000

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	2 years

Summary of grant request

The need:

2.3M people in London live in poverty; the lowest income earners, spend 1/4 of their weekly budget on food, leading to poor nutrition, poor health and healthcare costs 121% higher than those who are food secure.

110,000 emergency food parcels were given out in London in 2016, but 64% of elderly people are ashamed to access foodbanks.

FoodCycle guests are vulnerable and have multiple challenges such as poor mental health (34%), long term physical health condition (38%) very low income (44%) or living alone (49%). Our volunteers need training to better support their needs.

Our guests are unaware of other London FoodCycles/ other services in their area. Some are unsure of what to do with the extra surplus ingredients we give them, which will help feed them throughout the week.

To date our staff have managed projects across the country.

What we will deliver:

With 9 London FoodCycle projects and 4 planned before September 2017, we have learned much. We now want to further our development by deepening our impact whilst steadily increasing project numbers. We are implementing a regional model, starting with a London Project Manager.

They will create a stronger service for guests by visiting the projects more often to spot issues faster, and take up new opportunities. They will do outreach work through collaboration with other charities, to bring new guests to our projects, as well as opening a further four new FoodCycles.

They will develop our signposting, both to our services, to other services, and to a better relationship with food, for example through recipe cards, or invited speakers.

We will support our guests more by training volunteers in safeguarding, mental-health first aid, first-aid and nutrition.

Our aim:

To do more to support our guests in food poverty: enhance guests' knowledge of food and nutrition; increase guest numbers and opening a further four new Projects.

Guests will access more services, and volunteers will be better able to cater to complex needs.

We are the right people:

Our method is tried and tested -- we provided 37,000 meals last year and gave guests 8,000 Tupperware boxes of food and surplus ingredients. The meals are healthy and filling and guests say they cook more healthily at home as a result.

We have a great relationship with all major supermarkets, both head office and local.

And we are financially sustainable, maintaining strong reserves, with diverse income streams.

We reduce food poverty:

Our guests are in food poverty. 42% say they use food banks, two thirds skip meals. Over half worry their food will run out because they don't have enough money.

We serve three-course meals. Those meals are nutritious, filled with fruit, veg, fibre and protein. We will enhance knowledge of food with specialists such as cardiac nurses and diabetes professionals joining the meal.

Best practice:

We involve service users as volunteers in the kitchen and hosting. Others prefer to be guest ambassadors, halfway between a guest and a volunteer, taking the register, making tea, or stacking chairs at the end. They shape our projects with advice and regular feedback.

Our meals are open to all, and we work hard to reach out through varied channels to make our meals diverse and welcoming.

We value and support volunteers through extensive training, dedicated professional

support, and simplified IT systems. We recognise their great work through annual awards and on our internal and external social media.

We are very green! We use food that would have gone in the bin -- a terrible waste, and most of our projects collect food on foot, bike, or using public transport.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

none

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Guests in food poverty will continue to be treated to delicious, nutritious, filling weekly meals at FoodCycles across London. We will provide 32,000 meals for Londoners over the next two years. (15,000 in year 1 and 17,000 in year 2). The London Project Support Manager will support the continued delivery of these meals, working to strengthen relationships with surplus food suppliers, venues or franchise partners, and guests.

Guests can choose food to take away, both cooked food in Tupperware, and surplus ingredients. The London Manager will help maximise both the volume and utility of ingredients and cooked food being taken home from meals, through advising volunteers on best practice, and disseminating nutrition and cooking advice to guests.

Staff and volunteer training will mean guests are better supported. The Manager will train London Volunteer Leaders (c80) in safeguarding and mental health first aid. New volunteer leaders (c40) will do food safety training level 2, and we will provide First Aid Training for approximately 45 Volunteer Leaders per year.

Guests will learn about other opportunities to reduce their food poverty. The Manager will organise signposting of guests to other services and opportunities, including other FoodCycle meals and volunteering with FoodCycle, by providing London specific materials at meals and by inviting other organisations to interact with our guests.

Londoners will have new opportunities to attend a healthy, hearty FoodCycle meal. The London Manager will do targeted outreach, both online, paper and in-person, e.g. getting our meals in homeless directories and GP referral sheets, or speaking at community events. They will also open two new projects each year.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Our guests in food poverty will eat well in a way that protects their dignity both at the meal and throughout the week. They will have new food experiences, enhancing their lives, and helping them experience food as joyful rather than stressful, and feel more confident in cooking at home.

The work of the London Manager means that guests will benefit from a more stable service, with closer professional oversight, and more opportunity to provide feedback, improving their experience of attending meals with FoodCycle.

Volunteer training means guest's needs are better recognised and dealt with appropriately and safely. Volunteers will feel empowered to react appropriately, whether to a dietary requirement or a mental-health need. When volunteers understand guests and guests feel heard, this results in a stronger community and a stronger service.

Signposting means guests will access more services, particularly those addressing their food poverty. It means they will attend more FoodCycle meals, and more will volunteer. This will result in our guests getting more support and reducing their food poverty.

Outreach will increasing the number of people accessing our meals and eating well, both in current and new locations across London, so more people in food poverty will be supported. We are aiming for 80% capacity at current projects and to expand to 17 projects by August 2019.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes - we envisage the London Project Support Manager role as a permanent one. We will fund it via applications to other major trust funders and through further growth of corporate sponsorship.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,700

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
London Project Support Manager and training	32,956	33,100	0	66,056
Other London project staff costs	26,796	27,600	0	54,396
Outreach materials	2,000	2,000	0	4,000
Other London project activity costs	11,367	11,367	0	22,734
Travel to projects	2,248	2,360	0	4,608
Volunteer training	4,375	4,506	0	8,881
Volunteer conference	5,520	5,520	0	11,040
Other volunteer costs including VMS	4,448	4,448	0	7,648
Head office costs	8,971	9,090	0	18,061

TOTAL:	98,681	99,991	0	198,672
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
The Royal Wildlife Trust	18,918	7,556	0	26,474
Leathersellers	15,000	0	0	15,000
Franchise Fees	5,000	7,500	0	12,500
Small trusts and foundations	5,648	0	0	5,648

TOTAL:	44,566	15,056	0	59,622
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
none	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
London Project Support Manager and training	32,956	33,100	0	66,056
Travel to projects	2,248	2,360	0	4,608
Volunteer training	4,375	4,506	0	8,881
Head office costs	3,958	3,997	0	7,955
	0	0	0	0
	0	0	0	0

TOTAL:	43,536	43,963	0	87,500
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2016
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Income received from:	£
Voluntary income	410,546
Activities for generating funds	132,260
Investment income	1,187
Income from charitable activities	65,245
Other sources	688
Total Income:	609,926

Expenditure:	£
Charitable activities	430,526
Governance costs	0
Cost of generating funds	118,631
Other	0
Total Expenditure:	549,157
Net (deficit)/surplus:	60,769
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	60,769

Asset position at year end	£
Fixed assets	3,351
Investments	0
Net current assets	229,003
Long-term liabilities	0
*Total Assets (A):	232,354

Reserves at year end	£
Restricted funds	54,355
Endowment Funds	0
Unrestricted funds	177,999
*Total Reserves (B):	232,354

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Sophie Tebetts joined FoodCycle as Head of Programmes in December 2016. She comes with a wealth of experience in terms of volunteer management, CRM, Social Media as well as running a start up business Salad Days.

We are currently restructuring the programmes team with a move towards regional management as against a centralised team, ensuring our projects are more supported on the ground

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Royal Wildlife Trust	0	0	162,317
Tudor Trust	30,000	30,000	30,000
Henry Smith Charity	25,000	25,000	25,000
John Ellerman	30,000	0	0
Garfield Weston	0	30,000	30,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mary McGrath**

Role within **Chief Executive**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Island Advice Centre	
If your organisation is part of a larger organisation, what is its name? NO	
In which London Borough is your organisation based? Tower Hamlets	
Contact person: MS STEPH DICKINSON	Position: CENTRE MANAGER
Website: http://www.island-advice.org.uk	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 1076857
When was your organisation established? 23/05/1997	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More Londoners with improved economic circumstances More people accessing debt and legal services		
Please describe the purpose of your funding request in one sentence. To increase the capacity of IAC to provide Welfare Rights legal advice and casework, develop social policy work and upskill local volunteers.		
When will the funding be required? 02/10/2017		
How much funding are you requesting?		
Year 1: £48,632	Year 2: £49,358	Year 3: £50,095
Total: £148,085		

Aims of your organisation:

Island Advice Centre (IAC) was founded on the Isle of Dogs in 1987 to provide free, confidential, independent and friendly advice to local residents on a range of issues including welfare benefits, housing, debt, consumer and legal rights.

The aims of IAC are to:

- Enabling those clients most in need to secure their statutory rights and entitlements
- Empowering local residents by increasing their awareness of changes
- Improving skills of local volunteers by providing training and volunteering placements

Main activities of your organisation:

Our main activities are carried out in our office on the Isle of Dogs with outreach advice session delivered in a number of venues. Services we deliver include:

- specialist advice, casework and representation in housing, welfare rights, and debt/money management advice;
- generalist advice provided at open door sessions;
- advice sessions in 5 local GP surgeries;
- advice sessions in 2 local voluntary agencies
- daily appointments;
- telephone and email advice;
- training course and placements for volunteer advice workers to achieve NVQ Level 3& 4 in Advice & Guidance;
- volunteering opportunities for admin work;
- peer support and capacity building to other frontline community advice centres
- chair Tower Hamlets Community Advice Network - co-ordinating social policy issues borough-wide
- facilitate THCAN website - producing factsheets and templates for borough advice providers

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	10	7	20

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	3 years

Summary of grant request

The need for the project has arisen due to the cumulative impact of the Welfare Reform Act 2012 which introduced a programme to reshape the provision of welfare benefits. The roll out of the changes has meant existing and potential claimants struggling to either retain their benefits or navigate the new process to claim. This is exacerbated by the cuts to legal aid which removed funding from most areas of social welfare law including welfare benefit. We estimated that this has reduced our capacity by approximately 100 cases a year.

To respond to this demand we are seeking funding to employ a full time welfare benefits caseworker who will deliver three specific objectives:

- ? To provide specialist advice to clients with complex cases and appeals
- ? To train and supervise a team of law students and community volunteers to accompany clients to tribunals
- ? To establish social policy as a key area of work to raise issues of concern with DWP, JCP and the local authority on the impact of policy and practice on clients.

We have a track record in achieving outcomes for our clients. In 2015/16 a total of £596,562 was secured for clients in new/increased income. 90 appeals were heard resulting in 73 (81%) achieving a successful outcome.

IAC convene the Benefits Liaison Forum which brings together Housing Benefits & Council Tax staff in Tower Hamlets Council with local benefits advisors to discuss policy and practice. Advisors have the opportunity to make the Council aware of the impact on local residents. We want to enhance our influence in this area by the developing stronger research and social policy to better campaign for the rights of clients.

IAC will meet the following Reducing Poverty outcomes:

- ? More London with improved economic circumstances through the provision of specialist advice enabling people to mitigate delays and avoid the need to appeal a decision. Through our training of local volunteers we are able to develop the skills and employability of local people and improving their life chances in securing work.
- ? More people accessing debt and legal services by accredited organisations early resolution of benefit issues will enable clients referred to our debt advisors to more effectively negotiate with creditors from a position of better financial certainty

How meets the Trust's principle of Good Practice

- ? Involve service users Comments received help to inform and shape the way future services are delivered. In terms training volunteers an evaluation is done at the end of training and feedback received from the session supervisor during placements.
- ? Welcome people from all backgrounds and value diversity Our offices have good disabled access and we offer home visits to those people within Tower Hamlets who are housebound or otherwise unable to come to the office. We are able to provide the service in a range of languages including, Bengali, Somali, French, Vietnamese, Russian and Latvian.
- ? Value and support volunteers We have a track record of providing placements for law students, delivering accredited training for local volunteers to increase their skills, improving employability and future job opportunities. A number of those who were previously volunteers have been successful in securing paid positions either with IAC or other advice agencies
- ? Reduce carbon footprint IAC works hard to ensure that as much of our service delivery is done in a way which has minimal impact on the community. Our building Island House has the Green Mark Certificate and practices recycling, paperless working in offices to reduce unnecessary printing, case files are stored electronically instead of paper files.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Specialist Quality Mark - 2015

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

To provide legal advice and casework appointments to clients submitting mandatory reconsideration requests and appeals - minimum of 200 cases per year

To provide representation at appeal tribunals - minimum of 20 per year

To provide casework supervision and training to 8 volunteer advisors a year

To establish a strong evidence base to enable IAC to advocate on behalf of clients on the impact of the welfare reforms

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Increased personal and family income by assisting clients in reinstating benefit entitlements, or by new or increased payment of benefits

Reduced level of financial vulnerability for clients. Clients will have increased capability to manage their affairs better.

Reduced level of reliance on foodbanks

Increase in skills level for volunteers who will increase their knowledge and understanding of welfare benefits entitlement and how to achieve it, have better interviewing, drafting and advocating skills

Improved capacity of the organisation to gather evidence and measure impact of specialist advice provision. Social policy work and key learning will be used to increase awareness of key stakeholders.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

During the course of the project we will be developing a fundraising strategy to ensure that the project will be continued.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

208

In which Greater London borough(s) or areas of London will your beneficiaries live?

Tower Hamlets (100%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

71-80%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary of full-time welfare rights caseworker	34,666	35,186	35,714	105,566
Admin, finance and management salaries	7,717	7,833	7,950	23,500
Rent and services	2,706	2,746	2,787	8,239
Other fixed overheads	1,066	1,081	1,097	3,244
Volunteer expenses	238	241	244	723
Equipment, phones, postage	574	582	590	1,746
Training, publications, subscriptions	619	628	637	1,884
Other variable overheads	457	463	469	1,389
Legal/audit	589	598	607	1,794

TOTAL:	48,632	49,358	50,095	148,085
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary of full-time welfare rights caseworker	34,666	35,186	35,714	105,566
Admin, finance and management salaries	7,717	7,833	7,950	23,500
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Other variable overheads	457	463	469	1,389
Legal/audit	589	598	607	1,794

TOTAL:	48,632	49,358	50,095	148,085
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	25,004
Activities for generating funds	0
Investment income	193
Income from charitable activities	496,799
Other sources	0
Total Income:	521,996

Expenditure:	£
Charitable activities	504,885
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	504,885
Net (deficit)/surplus:	17,111
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	17,111

Asset position at year end	£
Fixed assets	5,075
Investments	0
Net current assets	121,093
Long-term liabilities	0
*Total Assets (A):	126,168

Reserves at year end	£
Restricted funds	8,390
Endowment Funds	0
Unrestricted funds	117,778
*Total Reserves (B):	126,168

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

We no longer hold a legal aid contract or employ a solicitor.

Our income dropped by over £150000 from between March 2016 and March 2017.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.			
	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	139,918	168,590	136,100
London Councils	0	0	0
Health Authorities	34,596	34,596	34,598
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.			
Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery Fund	162,337	69,850	0
East End Community Foundation	21,333	15,666	24,542
Money Advice Trust (Capitalise)	15,769	18,754	50,980
LLST	7,828	13,900	0
AB Charitable Trust	0	10,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Steph Dickinson**

Role within **Manager**
Organisation:



The City Bridge Trust

Investing In Londoners: Application for a grant

About your organisation

Name of your organisation: Legal Advice Centre (University House)	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Tower Hamlets	
Contact person: Mrs Shahanara Begum	Position: Solicitor
Website: http://www.legaladvicecentre.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1061182
When was your organisation established? 25/02/1997	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More Londoners with improved economic circumstances Fewer Londoners experiencing food poverty		
Please describe the purpose of your funding request in one sentence. Provide an advocacy service at tribunal level for people with health problems. Work with voluntary organisations to improve their capacity to deliver advocacy and representation.		
When will the funding be required? 01/05/2017		
How much funding are you requesting?		
Year 1: £42,908	Year 2: £42,908	Year 3: £42,908
Total: £128,724		

Aims of your organisation:

The Charity's objects are to relieve poverty by providing legal advice and assistance to needy persons' resident in the East End of London, and in furtherance of this object and ancillary thereto, to institute, conduct and defend any proceedings before any Court or tribunal.

There are very few organisations in the East End of London who provide legal advice and casework to a specialist level. There is nothing in Newham. Last year we opened 2000 full cases. The majority of our users come from our local Bangladeshi and Somali communities. The area we serve has the highest rate of child poverty in the UK (CPAG).

We are part of the Tower Hamlets Community Advice Network. We work with the network to ensure access to justice for as many people as possible. We accept fast-track referrals from local organisations in order to ensure people are represented at the First-tier Tribunals. We also supply extensive second-tier support to local community organisations.

Main activities of your organisation:

We provide free and independent legal advice service to people in East London.

Last year(2016) included a number of 'firsts' for us. In February, we started Family Law Clinic- a partnership project involving 6 pro-bono law firms with focus on domestic violence matters. We take referrals from organisations throughout Tower Hamlets, Hackney and Newham. Within its first 6-months it was nominated for two national awards. In March, we run an advertising campaign on London Overground network- highlighting our work around Access to Justice. In April, we opened our 'Hybrid' charity shop in Bow, which acts as an open-access point to our services for local people. In May, we went 'live' with our Medico/Legal Project- working with number of health centres in Bow to embed specialist lawyers with them, which enables GPs to offer their patients legal interventions. In July, we were invited by the All Party Parliamentary Group on PLE to make presentation about our project on Access to Justice.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
5	5	12	200

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	Indefinite

Summary of grant request

We are seeking funding to expand the capacity and scope of our existing Advocacy Project by developing collaborations and partnership working, and in doing so, we wish to become a volunteer/pro bono hub. We will also be working with other voluntary sector organisations to help them to increase capacity and improve their advocacy and representation skills by allowing access to our training, practical support to develop their volunteer systems and advocacy skills.

In the East End of London, our project has proven to be very successful and has now attracted a large number of pro bono partners. We now need funding to appoint a volunteer coordinator who can provide dedicated direct support to our volunteer 'advocates'. We need to take advantage of large numbers of volunteers that we now have access to in order to provide access to justice for as many people in the East End as possible.

We established our Advocacy Project some three years ago. As a result of the Government's welfare reforms, it was clear to us that the government was embarked upon systemic discrimination of people with disabilities. We were inundated with clients seeking help with appeals against the stoppage of Employment & Support Allowance, Disability Living Allowance and Personal Independence Payments. In order to address systemic discrimination, we have been supporting appointed 'advocates' to undertake disability appeal casework and to provide advocacy at appeals, which are heard at the First-tier tribunal. People with health problems and disabilities are often left with no money when their benefits are stopped. Voluntary sector organisations do not have the resources in place to support the large number of disability related cases that come through- we aim to increase the capacity of voluntary sector organisations for advocacy and representation and help to strengthen their volunteer systems.

Key outcomes are to address disability discrimination by providing individual support and representation and improve the capacity of other voluntary sector organisations to increase their capacity for advocacy and representation.

To date, we have provided some 140 advocates with training and support to take this work forward. Initially, our volunteers were law students from Queen Mary's University, and lawyers from the USA law firm Skadden LLP. In 2016, the project provided advocates in 162 hearings and achieved a success-rate on appeal of 80%.

In recent months, the following large law firms have joined our project - Slaughter and May, Shearman & Sterling, Reed Smith, Ropes & Gray, White & Case, and Baker & McKenzie.

We want to appoint a Volunteer Coordinator/Caseworker to provide dedicated support to this project, as we plan to double the number of our volunteer 'advocates' to 280 and to have achieved this by April 2017. By December 2017, we also plan to have at least doubled the number of tribunal cases we have assisted, to 324 full appeal hearings.

We also plan to open up our training to community organisations who wish to work in partnership with us. Once trained, we will offer them on-going support, help to develop/strengthen volunteer systems, including file reviews. We have a bespoke online case-management system. Our CMS was funded and developed by Clifford Chance LLP. We will offer the use of this at no cost to partner organisations. This amounts to £4K (cost of off-the-shelf systems) saving each year for each organization which becomes part of our network. This will mean that we can provide remote support such as file reviews and supervision, provided necessary permissions are in place. A number of organisations are part of our network, including the Bromley by Bow Centre, St Hilda's Community Centre and St Peter's Bangladeshi Association.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Advice Quality Standards (AQS).

Regulated by the Solicitors Regulations Authority.

FCA License for debt advice.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Provide representation and advocacy at tribunal hearings for disability related appeals.

Recruit volunteers and pro-bono lawyers from law schools and private law firms.

Promote and take referrals from other organisations and self-referrals from individuals for disability related appeal cases.

Organise and deliver training sessions to future advocates on disability related benefits, appeal procedures and tribunal representation.

Provide access to advocacy training to other organisations to increase their capacity and help to improve their advocacy and representation skills.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Advice and casework support and representation at tribunal hearings to 250 people per year who are vulnerable with health problems and unable to prepare their appeal cases without support.

250 people (with disabilities and long-term health problems) supported with disability related cases to improve their financial circumstances.

60 volunteers and pro-bono lawyers trained in a year.

4 group training sessions a year on appeals, advocacy and representation skills and legal knowledge on disability related benefits.

10 voluntary sector organisations will have increased capacity via access to specialist level training we provide.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We aim to strengthen the partnership work with the pro-bono sector and hope to secure donations from private law firms within the partnership.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 250
In which Greater London borough(s) or areas of London will your beneficiaries live? Tower Hamlets (80%) Hackney (10%) Newham (8%) Barking & Dagenham (1%) Waltham Forest (1%)
What age group(s) will benefit? 16-24 25-44 45-64 65-74 75 and over
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary (Volunteer Coordinator/Caseworker)	42,908	42,908	42,908	128,724
Insurances	900	900	900	2,700
Publicity	500	500	500	1,500
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	44,308	44,308	44,308	132,924
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary (Volunteer Coordinator/Caseworker)	42,908	42,908	42,908	128,724
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	42,908	42,908	42,908	128,724
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	388,912
Activities for generating funds	0
Investment income	0
Income from charitable activities	0
Other sources	0
Total Income:	0

Expenditure:	£
Charitable activities	354,424
Governance costs	3,921
Cost of generating funds	0
Other	0
Total Expenditure:	0
Net (deficit)/surplus:	30,567
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	
Investments	0
Net current assets	37,015
Long-term liabilities	
*Total Assets (A):	37,015

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	37,015
*Total Reserves (B):	37,015

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
41-50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	51,000	103,955	164,499
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Trust for London	23,000	29,000	46,750
Big Lottery (Transition Fund)- Year 1. East End Community Foundation - Year 2&3.	30,000	13,600	12,000
Lloyds TSB Community Foundation - Year 1&3. London Legal Services - Year 2.	14,500	11,896	14,500
Evening Standard Dispossessed Fund - Year 1. Bow Haven - Year 2. London Legal Support Trust - Year 3.	7,000	1,875	12,000
Hackney Parochial & South Hackney Parochial	5,000	5,000	7,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Shah Begum**

Role within **Solicitor**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Sangam Association of Asian Women	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Barnet	
Contact person: Mrs Daksha Chauhan-Keys	Position: Charity Manager
Website: http://www.sangamcentre.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1119239
When was your organisation established? 01/10/1971	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More Londoners with improved economic circumstances		
Please describe the purpose of your funding request in one sentence. We wish to provide a dedicated Debt Advice Service to the residents who are on low income and have debt issues and are vulnerable.		
When will the funding be required? 02/10/2017		
How much funding are you requesting?		
Year 1: £56,864	Year 2: £56,712	Year 3: £60,121
Total: £173,697		

Aims of your organisation:

The aims and objectives of the charity are set out in the Charity's constitution and are summarised as follows:

"To promote any charitable purpose for the benefits of the community by advancing education, protecting health, relieving poverty, distress and sickness and to promote cultural activities and generally undertake any charitable activities"

In furtherance of these Sangam aims:

To meet the ever-changing needs of our communities and to have the ability to provide appropriate services.

To relieve poverty, hardship, and distress of the socially and economically disadvantaged without discrimination to any race, creed or gender.

To empower women, youth and the underprivileged with counselling, in order to build awareness and provide a positive outlook.

To educate and inspire the children and youth of the rich heritage the sub-continent is endowed with, by providing cultural classes.

Main activities of your organisation:

We provide the following services to support clients to improve their financial, emotional and social wellbeing. It includes;

? Counselling Services - a confidential one to one counselling for those who have suffered from domestic violence or experience complex issues.

? Welfare Benefits advice and support in all areas of Social Welfare Law, which also includes Debt advice and support and Immigration advice.

? Health and Wellbeing - To promote healthy living, we offer a range of classes, activities and clubs to ensure and enhance wellbeing.

? Senior Citizens Clubs - The members benefit from taking part in regular classes and social activities.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	8	9	25

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

There is an increasing demand for debt advice as a result of closure of some of the local services and as a result of restrictions and changes in the model of delivery towards digital models and self help.

? According to the Citizens Advice Survey (Debt Health and Wellbeing Survey of December 2012) debt problems are affecting every aspect of people lives. Our experience also confirms that financial worries are having drastic impact on people who are faced with unemployment, issues such as high rentals, redundancies and low income.

Unavoidable circumstances are putting people in poverty and in debts which has further impact on them such as relationship breakdown, low self esteem and affecting their health and wellbeing. At present we are providing debt advice as part of our generic Advice however the demand is increasing and clients need advice and support and need training and skills to enable them to use the digital options. We receive a small amount of funding to support the work.

We therefore are proposing to deliver a dedicated debt support service affected by debt, and we will gather all the information, discuss and suggest options, negotiate with third parties to resolve matters. The service will cover casework taking all steps to support the client until their cases are concluded.

Personal budgeting training will be provided to enable clients to manage their debt and support will provided to enable and empower clients to put together a Budgeting Plan, prioritising urgent and non-urgent debt, planning monthly repayments to realistic and affordable levels, stop creditors taking enforcement action including protection of their homes.

Mentoring and Training with using of digital channels through trained individuals, to develop skills and abilities to be able to self help in the future will be delivered through a small pool of trained volunteers.

Debt Advice Support will be delivered to the most vulnerable people and targeted to those who are vulnerable, on low income, those living in the most deprived areas, in debt, members of black and minority communities and migrants communities from Eastern Europe.

This project will help the beneficiaries with the following;

- Reduce debt levels resulting in stability and security, for example less likely to become homeless through enforced legal action.
- Offer advice, training and support at the right time rather than problems escalating to a crisis.
- Developing personally with new skills, increased awareness of using digital platforms to self help in the future and support others.
- Improved confidence and be able to take control of situations
- Improved mental health including reduction in stress and anxiety levels
- Improvement in family relationships and avoid breakdown of family unit.

We are best placed to deliver as we have the experience, the expertise, clients come to us from across multiple boroughs and have the language expertise. Sangam delivered a pilot through funding from Barnet Council and have got systems in place to run the project.

Our application meets the Trust's Programme Outcome under Reducing Poverty.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We have Advice Quality Standard (AQS)

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Debt Advice and support will be available 4 days per week and offer 20 debt advice appointments over the week. Therefore over the three years we will offer 2880 appointments.

We anticipate to support over 700 clients per year so over the 3 year project will support over 2100 clients.

Personal training Programme will be delivered on a quarterly basis to over 40 people which will result in 160 people per year and over the 3 years will support 480 people.

Recruit and train between 10 - 20 volunteers over the three years to support people through the digital models.

Deliver mentoring and support through trained volunteers to clients to use the digital models of help available to 60 people on an annual basis and over the 3 year project to 150 people

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Increased knowledge about options available to them resulting in better financial skills in managing to live well.

Improved planning skills and better budgeting skills to manage personal finances and understanding of priority and non priority debts.

Improved confidence and be able to take control of situations to manage the debts.

Confidence about using the Digital channels available to them to help themselves in the future.

Improved wellbeing of the individual and the family unit

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We would like to continue to provide the service if the demand is there for the service and will continue to generate unrestricted income to pay for the service or apply for grant funding.

Who will benefit?

About your beneficiaries

<p>How many people will benefit directly from the grant per year?</p> <p style="text-align: center;">800</p>
<p>In which Greater London borough(s) or areas of London will your beneficiaries live?</p> <p>Barnet (60%)</p> <p>Brent (20%)</p> <p>Harrow (20%)</p>
<p>What age group(s) will benefit?</p> <p>16-24</p> <p>25-44</p> <p>45-64</p> <p>65-74</p>
<p>What gender will beneficiaries be?</p> <p>All</p>
<p>What will the ethnic grouping(s) of the beneficiaries be?</p> <p>A range of ethnic groups</p> <p>White (including English/ Welsh/ Scottish/ Northern Irish/ British; Irish; Gypsy, Traveller or Irish Traveller; Any other White background)</p> <p>Mixed / Multiple ethnic groups</p> <p>Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)</p> <p>Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other</p> <p>If Other ethnic group, please give details:</p>
<p>What proportion of the beneficiaries will be disabled people?</p> <p style="text-align: center;">11-20%</p>

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries, NI and Pension	34,344	35,028	35,730	105,102
Admin Costs	3,120	3,184	3,247	9,551
Training costs	1,500	1,500	1,500	4,500
Volunteers and mentoring costs	1,500	1,500	1,500	4,500
Direct Project Costs	4,200	4,250	4,300	12,750
Overhead Costs	6,500	6,630	6,762	19,892
Management Costs	4,200	4,620	5,082	13,902
Computers	1,500	0	0	1,500
Evaluations	0	0	2,000	2,000
TOTAL:	56,864	56,712	60,121	173,697

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
WIA	10,000	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	10,000	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries, NI and Pension	34,344	35,028	35,730	105,102
Admin	3,120	3,184	3,247	9,551
Volunteers Costs	1,500	1,500	1,500	4,500
Volunteers and Mentoring costs	1,500	1,500	1,500	4,500
Direct Project Costs	4,200	4,250	4,300	12,750
Overhead Costs	6,500	6,630	6,762	19,892
Management Costs	4,200	4,620	5,082	13,902
Computers	1,500	0	0	0
Evaluation	0	0	2,000	2,000
TOTAL:	56,864	56,712	60,121	173,697

Funding required for the project

Revised Request

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary/NI/Pension	£34,344	£35,028	£35,730	£105,102
Direct Project Costs (Rent @ 5% increase)				
publicity, stationery, telephone, postage)	£14,850	£15,000	£15,582	£45,432
Training for the clients	£1000	£1000	£1000	£3000
Mentoring and volunteer costs	£1000	£1000	£1000	£3000
Overheads costs @10% IT, Subs, PI, Audit	£2750	£3000	£3500	£9250
Management Costs (manager + governance)	£4750	£4300	£4000	£13050
Computer x 3 + set up	£2,000	-	-	£2000
Evaluation	£500.00	£500.00	£1000.00	£2000
Admin Costs	£3120	£3184	£3247	£9551
TOTAL:	£64,314	£63,012	£65,059	£192,385

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary/NI/Pension	£34,344	£35,028	£35,730	£105,102
Direct Project Costs (Rent @ 5% increase)				
publicity, stationery, telephone, postage)	£14,850	£15,000	£15,582	£45,432
Training for the clients	£1000	£1000	£1000	£3000
Mentoring and volunteer costs	£1000	£1000	£1000	£3000
Overheads costs @10% IT, Subs, PI, Audit	£2750	£3000	£3500	£9250
Management Costs (manager + governance)	£4750	£4300	£4000	£13050
Computer x 3 + set up	£2,000	-	-	£2000
Evaluation	£500.00	£500.00	£1000.00	£2000
TOTAL	£61,194	£59,828	£61,812	£182,834

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	11,823
Activities for generating funds	210,606
Investment income	3,886
Income from charitable activities	37,746
Other sources	0
Total Income:	264,061

Expenditure:	£
Charitable activities	224,094
Governance costs	18,647
Cost of generating funds	44,477
Other	0
Total Expenditure:	287,218
Net (deficit)/surplus:	-23,157
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	690,241
Investments	
Net current assets	301,745
Long-term liabilities	0
*Total Assets (A):	991,986

Reserves at year end	£
Restricted funds	137,313
Endowment Funds	0
Unrestricted funds	854,673
*Total Reserves (B):	991,986

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

The main significant change is the financial position as we have had to carry out substantial amount of works to the property that were necessary in the last financial year. The building still requires further refurbishment works and we have put a timetable of

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	559	445	10,000
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Awards for All	10,000	0	10,000
WIA	10,000	9,851	17,802
Barnet council	559	445	10,000
People's Postcode Lottery	0	0	4,233
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Daksha Chauhan-Keys**

Role within **Charity Manager**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Working Chance	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Islington	
Contact person: Ms Rachel Poynor	Position: Development Officer
Website: http://www.workingchance.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1131802
When was your organisation established? 24/09/2009	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Resettlement and Rehabilitation of Offenders		
Which of the programme outcome(s) does your application aim to achieve? More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced More Londoners with improved economic circumstances		
Please describe the purpose of your funding request in one sentence. To further develop an apprenticeship scheme to train ex-offenders to be Recruitment Coaches, fulfilling our mission to transform the lives of women ex-offenders through employment.		
When will the funding be required? 01/09/2018		
How much funding are you requesting?		
Year 1: £32,023	Year 2: £52,531	Year 3: £73,405
Total: £157,958		

Aims of your organisation:

Working Chance was founded to support women with criminal convictions into quality paid jobs. We believe that discrimination against ex-offenders is counterproductive and leads to higher rates of reoffending and reduced talent and diversity within the workforce. By finding women ex-offenders jobs they love and challenging employer prejudice, we empower women to become financially independent so they can provide for themselves and their families, breaking the intergenerational cycle of deprivation and crime. We have recently expanded our work to include young women care leavers who are at high risk of entering the criminal justice system.

Main activities of your organisation:

Working Chance is a specialist recruitment consultancy for women ex-offenders and young women care leavers: all of our activities are centred on helping women to find and sustain employment and stay away from a life of poverty and crime. Our team of Recruitment Coaches help our beneficiaries to identify career goals, market them to employers, help them to develop an outstanding CV and interview skills and continue to coach them and trouble-shoot any problems once they are in employment. We run regular employability workshops as well as practice interview events with employers which help women to develop confidence and practice their interview and disclosure skills. Our support specialists work alongside our Recruitment Coaches to help women to tackle any barriers to employment which they might be facing, such as finding permanent accommodation following release from prison and tackling debts which may have spiralled further out of control during their sentence.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
17	6	8	60

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	2 years

Summary of grant request

Women with convictions are one of the most isolated, stigmatised groups in the UK today. Working Chance empowers these women to move from lives of exclusion to ones of contribution by supporting them into sustainable, paid employment which enables them to break the intergenerational cycle of deprivation and crime. Our preventative work with young women care leavers also helps to prevent this at-risk group from entering the criminal justice system.

We are requesting funding to enable us to continue running our apprenticeship programme at our office in Islington. With funding, we will be able to employ and train three women ex-offenders or care leavers as Trainee Recruitment Coaches, so that they can support their peers into employment. We want to build our team and further involve our beneficiaries by employing more women who have first-hand experience of the transition from institutionalised to independent living. With this project we aim not only to reduce reoffending, but to prevent intergenerational poverty and disadvantage being passed from mother to child. By finding women jobs they love, we will reduce their isolation and enable them to achieve financial independence.

We are in a strong position to deliver this work, having developed our apprenticeship programme over the last two years, with two former trainees continuing to work for us. With many of our staff being ex-offenders themselves, we are able to provide the right environment to support our trainees. Our trainees will be managed by our Head of Recruitment and supervised day-to-day by our Senior Recruitment Coach who is a former trainee herself. Trainees will have an opportunity to gain valuable transferable skills while supporting other women to secure employment. They will have access to clinical supervision and the training needed to develop a career. At the end of their first year of training, they will become fully-fledged Recruitment Coaches with higher targets, greater responsibility for building relationships with employers and a role to play in mentoring other trainees.

This project will support the resettlement of women ex-offenders in and around London and will change the lives not only of the trainees who take part, but also of the women that they support into sustainable employment. Employment is a crucial factor in reducing reoffending and our track record clearly reflects this: less than 5% of the women we support into work reoffend, in stark contrast with the national average of 45% for women leaving prison. We bring on job opportunities to match our beneficiaries' needs and aspirations and, as a result, over 80% of women we place into work are still in their jobs after six months. Our in-work support also helps women to overcome any challenges (such as housing difficulties or debt) which could prevent them from sustaining employment and slipping back into poverty and crime.

Our work is well aligned with the Trust's principles of good practice:

â€¢ We believe in putting our money where our mouth is: 45% of our staff are ex-offenders themselves.

â€¢ We serve a highly diverse group of women: 53% of those placed into work last year described their ethnicity as black, 30% as white, 6% as Asian and 11% as mixed. 10% of candidates were under 21 and 29% over 41.

â€¢ Volunteers (often serving offenders) support our work in the office on a day-to-day basis and provide an invaluable contribution to our practice interview events.

â€¢ We are reducing our carbon footprint by recycling and minimising our printing. ¾ our offices are also double glazed. We encourage staff to walk or cycle to work and to avoid wasteful takeaway shops by preparing their lunches in our kitchen.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

N/a

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Training of three women ex-offenders as Recruitment Coaches, so that they are able to support other women ex-offenders into sustainable paid employment, while also developing skills to further their own careers.

Delivery of CV, interview and disclosure advice and preparation as well as job brokerage in order to secure paid job placements for over 160 women over the course of the project

Building relationships with new and existing employers to encourage them to hire ex-offenders and to ensure that they have a positive experience of hiring through Working Chance.

Delivery of in-work coaching and support to around 330 women to help them overcome any challenges they are facing as they make the transition into paid employment (including the three trainees employed by Working Chance through the programme).

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Life-changing sustained employment opportunities for over 160 women ex-offenders and young women care leavers, including the trainees taking part in the programme.

Reduction in re-offending amongst women ex-offenders and early intervention with young women care leavers to stop them entering the criminal justice system.

Increased financial and emotional independence for women ex-offenders, so that they are better able to care for themselves and their families.

More women ex-offenders acting as role models for their children and in their communities.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We have every intention of continuing to deliver the apprenticeship programme beyond the funding period and are currently looking at how to diversify our income, including through statutory contracts, major donors and earned income through providing consultancy and launching a corporate membership programme.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 110
In which Greater London borough(s) or areas of London will your beneficiaries live? London-wide (100%)
What age group(s) will benefit? 16-24 25-44 45-64
What gender will beneficiaries be? Female Transgender or other gender identity
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Trainee Recruitment Coach	25,916	25,916	25,916	77,748
Promotion to Recruitment Coach	0	31,806	64,248	96,054
Clinical supervision	1,430	2,860	4,290	8,580
Training and development	500	1,000	1,500	3,000
Core costs	4,177	9,237	14,393	27,807
	0	0	0	0

TOTAL:	32,023	70,819	110,347	213,189
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	
0	0	0	0	

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Big Lottery Fund	0	15,903	32,124	48,027
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	15,903	32,124	48,027
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Trainee Recruitment Coach salary (including pension and NI)	25,916	25,916	25,916	77,748
Recruitment Coach salary following promotion from Trainee (including pension and NI)	0	15,903	32,124	48,027
Fortnightly clinical supervision for each post	1,430	2,860	4,290	8,580
Training and development	500	1,000	1,500	3,000
Core costs	4,177	6,852	9,575	20,603
	0	0	0	0
	0	0	0	0

TOTAL:	32,023	52,531	73,405	157,958
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2016
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Income received from:	£
Voluntary income	143,112
Activities for generating funds	52,178
Investment income	2,640
Income from charitable activities	798,475
Other sources	0
Total Income:	996,405

Expenditure:	£
Charitable activities	944,157
Governance costs	0
Cost of generating funds	17,610
Other	0
Total Expenditure:	961,767
Net (deficit)/surplus:	34,638
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	34,638

Asset position at year end	£
Fixed assets	13,752
Investments	0
Net current assets	890,710
Long-term liabilities	0
*Total Assets (A):	904,462

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	904,462
*Total Reserves (B):	904,462

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2016
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Income received from:	£
Voluntary income	143,112
Activities for generating funds	52,178
Investment income	2,640
Income from charitable activities	798,475
Other sources	0
Total Income:	996,405

Expenditure:	£
Charitable activities	944,157
Governance costs	0
Cost of generating funds	17,610
Other	0
Total Expenditure:	961,767
Net (deficit)/surplus:	34,638
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	34,638

Asset position at year end	£
Fixed assets	13,752
Investments	0
Net current assets	890,710
Long-term liabilities	0
*Total Assets (A):	904,462

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	904,462
*Total Reserves (B):	904,462

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery Fund	0	487,902	0
Impetus-PEF	300,000	0	0
Monument Trust	0	198,000	0
Oak Foundation	0	174,543	0
KPMG Foundation	0	0	162,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Rachel Poynor**

Role within **Development Officer**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: LawWorks	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? City	
Contact person: Mr. David Raeburn	Position: Director of Programming
Website: http://www.lawworks.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1064274
When was your organisation established? 29/07/1997	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More equalities organisations with enhanced voice, advocacy and representation skills
Please describe the purpose of your funding request in one sentence. To support our Not-For-Profits Programme to enable us to continue to broker services to small, voluntary organisations which struggle to pay for legal advice.
When will the funding be required? 02/10/2017
How much funding are you requesting? Year 1: £54,955 Year 2: £56,330 Year 3: £0 Total: £111,285

Aims of your organisation:

LawWorks believes in the power of pro bono legal advice to help improve the lives of people in need:

- 1) by enabling access to justice to individuals in need of advice who are not eligible for legal aid and are without the means to pay for a lawyer (through our LawWorks Clinics Programme); and
- 2) by brokering legal advice to small not-for-profit organisations, to support the continuation and expansion of their services to people in need (through our Not-for-Profits Programme).

LawWorks aims to support and develop pro bono activity across England and Wales, using our experience and understanding to ensure pro bono efforts are targeted where they can be most effective and have the greatest impact.

Our work is informed by the needs of people, developed in collaboration with partner stakeholders, and delivered by a network of committed volunteer lawyers and law students.

Main activities of your organisation:

Through our LawWorks Clinics Programme, we support a network of independent legal advice clinics across England and Wales which offer access to free advice by volunteer lawyers on a variety of legal issues including welfare benefits, housing, and family law to some of the country's most vulnerable individuals and families. However, we recognise that for some people more comprehensive support is needed. Because of this, where other forms of free legal advice are unavailable, we work with partner stakeholders to strengthen and deepen the legal expertise on offer through our Secondary Specialisation Programme.

This application focuses on our Not-For-Profits Programme (NFPP), formerly known as LawWorks for Community Groups, which provides access to free legal advice to small charities, community organisations and social enterprises that assist people in need in England and Wales. The NFPP connects these small not-for-profit organisations with the skills and expertise of volunteer lawyers willing to provide advice for free, strengthening their capacity to deliver their services.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
12	5	10	212

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	The lease ends in May 2020

Summary of grant request

The Not-For-Profits Programme is needed because small charities in particular struggle to survive financially at a time when their services to beneficiaries are in huge demand (in 2016 the National Council for Voluntary Organisations' report "Navigating Change" found that government income for small charities had fallen by 38% on average). A report entitled Social Landscape 2017 published by the Charities Aid Foundation recently found that 25% of chief executives of small charities think their organisations are struggling to survive, with 80% of all respondents saying that demand for their services had increased over the past 12 months.

Charities therefore have to make difficult decisions about whether to use their scarce resources on obtaining legal advice or to support their beneficiaries. Paying for legal advice when an unexpected issue arises can tip a small charity into administration. Equally, obtaining advice can enable focus and expansion, and be the foundation for increased capacity to deliver much-needed services.

The aim of the NFPP is to help small charities facing this dilemma through the provision of free legal advice from some of the country's top legal teams. Caseworkers assess applications from small not-for-profit organisations such as charities, voluntary organisations and social enterprises that in turn assist vulnerable and disadvantaged people in England and Wales. Issues tackled by these organisations vary enormously but commonly deal with poverty, disability, abuse, social exclusion and special educational needs. We match them with volunteers with the relevant expertise needed. Examples of requests for legal help include reviewing leases, drafting contracts, updating constitutions or advising on rights in a dispute.

LawWorks also makes short "Free Talks" (legal information videos) available online which cover legal issues relevant to not-for-profit organisations and help them make timely, critical decisions on legal issues, thereby avoiding later costs or disputes.

We have just completed a small pilot "Honorary Counsel" scheme where a pro bono lawyer carries out a legal "health check" of a voluntary organisation by examining its main documents to identify any potential legal issues. The lawyer also becomes a long-term, trusted adviser who can be called on to give initial advice on further legal problems. The pilot has proved so successful that all three organisations and volunteers involved have agreed to continue with it. We plan to increase the scale of the pilot during the course of 2017.

LawWorks provides a unique service and as we are a membership organisation we can draw on a growing network of over 70 law firms and in-house legal teams, all of which have specifically registered with LawWorks to carry out pro bono work.

The NFPP fits very well into the aims of the Strengthening London's voluntary sector programme, in particular through its priority to broker services to enable small not-for-profits across London to receive free, high quality, specialist advice. As a result of advice received through the NFPP, small not-for-profit organisations have an increased understanding of legal issues and the confidence to deal with them, have greater confidence in dealing with third parties and report improved governance and efficiency, thereby meeting our chosen outcome.

We meet the "Principles of Good Practice" in the following ways:

- ? we request detailed feedback from voluntary organisations about the number of beneficiaries helped and how services to them have been improved;
- ? we request feedback about how our services can be improved and use this to build on future practices;
- ? we actively market our services to smaller organisations (to be eligible for the programme the organisation must usually have a turnover of £500,000 or less);
- ? we prepare annual reports on the programme's work which we share with stakeholders.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

LawWorks is a registered member of the Fundraising Regulator and is entitled to display a Fundraising Regulator badge to show our commitment to the highest standards in fundraising. In addition, the work of our volunteers is regulated by the Solicitors Regulation Authority.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Broker help for 110 cases for small not-for-profit organisations assisted which support beneficiaries in London in year 1 of the funding, rising by 5% in year 2.

Market the programme effectively to attract 5 more member firms in year 1, rising by 5 more in year 2.

Successfully broker help for 95% of approved cases that meet our eligibility criteria.

Expand the Honorary Counsel pilot scheme to include 3 further small voluntary organisations (which support beneficiaries in London) in year 1 and a further 3 organisations in year 2.

Hold 3 training sessions for volunteer lawyers in London which are specifically aimed at understanding the legal needs of small not-for-profit organisations in year 1 and in year 2.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Increase the understanding of the majority (i.e. at least 60%) of small not-for-profit organisations assisted (which support beneficiaries in London) in relation to the particular types of legal issues that concern them

Give the majority (i.e. at least 60%) of small not-for-profit organisations assisted (which support beneficiaries in London) the confidence to deal with similar legal issues in the future;

Improve the governance and efficiency of the majority (i.e. at least 60%) of small not-for-profit organisations assisted (which support beneficiaries in London)

90% of small not-for-profits assisted (which support beneficiaries in London) to confirm that they would seek legal assistance from LawWorks again

95% of volunteer lawyers to confirm that they would take on more pro bono cases through LawWorks or recommend a colleague to do so

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We plan to continue the Not-For-Profits Programme beyond the period of the grant we are seeking (it has already been operating successfully for over 15 years). We will continue to make applications to appropriate trusts and foundations for financial support, as well as using our unrestricted income to part-fund the project.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

110

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

51-60%

Funding required for the project

SEE
UPDATED
BUDGET
(ATTACHED)

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project staffing	83,263	85,345	0	0
Other direct project costs	9,500	9,738	0	0
Rent (annual costs of a desk including rent, electricity, office supplies etc)	9,812	10,057	0	0
Governance	5,370	5,504	0	0
IT costs	1,966	2,015	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	109,911	112,659	0	0
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

SEE
UPDATED
BUDGET

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Staffing	41,631	42,672	0	0
Other direct project costs	4,750	4,869	0	0
Rent (annual costs of a desk inc. rent, electricity, office supplies et)	4,906	5,029	0	0
Governance	2,685	2,752	0	0
IT costs	983	1,008	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	54,955	56,330	0	0
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2015
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Income received from:	£
Voluntary income	251,752
Activities for generating funds	0
Investment income	1,444
Income from charitable activities	607,360
Other sources	0
Total Income:	860,556

Expenditure:	£
Charitable activities	741,354
Governance costs	42,982
Cost of generating funds	26,092
Other	0
Total Expenditure:	810,428
Net (deficit)/surplus:	50,128
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	50,128

Asset position at year end	£
Fixed assets	2,995
Investments	0
Net current assets	257,118
Long-term liabilities	0
*Total Assets (A):	260,113

Reserves at year end	£
Restricted funds	1,000
Endowment Funds	0
Unrestricted funds	259,113
*Total Reserves (B):	260,113

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

In June 2016 we appointed a new Chair of Trustees, Alasdair Douglas, who is a former senior partner of a leading firm of solicitors and for five years chaired the City of London Law Society. In accordance with our current three year strategy, he has taken steps to reduce the number of trustees on the board from 17 to 10.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	177,660	236,800
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery Fund	59,311	64,575	15,119
Legal Education Foundation	60,000	51,000	17,500
Together for Short Lives	30,000	30,000	30,000
Tudor Trust	30,000	11,250	45,500
John Ellerman Foundation	0	7,500	30,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **David Raeburn**

Role within **Director of Programmes & Deputy Chief Executive Officer**
Organisation:

REVISED BUDGET

(FOR 3-YEAR FUNDING)

[illegible]

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Ethical Property Foundation	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Hackney	
Contact person: Ms Antonia Swinson	Position: Chief Executive
Website: http://www.ethicalproperty.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1101812
When was your organisation established? 07/05/2003	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved skills in financial management More organisations with improved skills in financial management		
Please describe the purpose of your funding request in one sentence. Strengthening London's Voluntary Sector for maximum financial resilience in a time of unprecedented challenges, through quality property education, research and expert tailored advice.		
When will the funding be required? 02/10/2017		
How much funding are you requesting?		
Year 1: £49,000	Year 2: £41,000	Year 3: £44,000
Total: £134,000		

Aims of your organisation:

- ? To work for a property aware voluntary sector, where no organisation suffers reduced effectiveness due to lack of appropriate advice, knowledge and education.
- ? To work proactively for a commercial property sector driven by a triple (environmental, social and financial) rather than single financial bottom line.
- ? To continue developing with care and imagination as a sustainable, well run organisation, capable of creating lasting change.

Main activities of your organisation:

1. The Property Advice Service: advice and support to help voluntary organisations thrive for themselves and their beneficiaries. This comprises free telephone advice, written advice, site visits and paid for consultancy for larger non-profits.
2. Property Education: each year working in partnership with local community foundations, CVS and funders, we run workshops across England & Wales, centred on areas of multiple deprivation. Each year we run advice clinics where local groups source free confidential advice with property professionals.
3. Online Property Education. We offer a regularly updated 150 page library plus we have begun a new learning centre with films and webinars. A new website is planned for 2018.
4. Original research. The Charity Property Matters Survey is run every 2 years in partnership with the Charity Commission - this is a unique survey, of growing interest to sector leaders and policymakers.
5. Engaging with the property industry through the fairplace Award, our increasingly popular ethical workplace accreditation. www.fairplaceaward.com

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	4	6	3

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	rolling 12mth licence

Summary of grant request

1. Project need and why EPF?

Ours is a unique and expert service with a consistently excellent delivery record over 11 years and a sustainable business model.

Today, London's voluntary sector risks being priced out of existence as local authorities sell charity premises onto the open market or hike up rents. There has also been a seismic shift from commercial to residential property with some industry estimates suggesting 16m sq. ft. lost office accommodation since 2008. Voluntary groups cannot compete with rent levels and increasingly need to share premises and negotiate with private landlords - requiring skills rarely developed in delivering a social mission. According to our 2016 Survey, 58% of charities find difficulty in sourcing property funding up from 41% in 2014. We have therefore been rethinking our entire approach to our London Property Advice Service: re-focussing on property education, research and 1:1 advice. We now ask clients to consider upgrading IT for hot desking and home working; evaluating if they really need premises and how to use current property creatively, e.g. through shared use.

2. How the work will be delivered

Through our property advice team (1.6FTE) comprising 2 part time senior property advisors, and an assistant property advisor with additional support from two expert volunteers, both property professionals who donate 4dpm each. Plus our 45 member Register of property professionals - solicitors and surveyors who offer pro bono or discounted advice. In addition: administrative support from the Projects & Office Coordinator. The team is managed by the Chief Executive, a former award-winning business journalist who will lead/write up the London surveys.

3. What our project will aim to achieve

Excellent value for money for City Bridge Trust, with costly expert resources employed in the most efficient way to achieve lasting benefit for London's voluntary sector.

A financially resilient voluntary sector in London with greater understanding that good property management delivers both financial sustainability and social mission.

More organisations will acquire skills in financial management including annual budgeting for premises costs, including dilapidations for leased property; managing and understanding risk.

We will increase London's voluntary sector's property knowledge and their capacity to protect their interests, preventing expensive mistakes which can lead to closure.

The London Charity Property Matters Survey 2018 & 2020. Derived from our UK study with the Charity Commission this will provide a unique picture of charities' property - of real value London funders and policymakers.

4. We meet the Trusts 'Principles of Good Practice

Though our local workshops and drop in clinics we will improve access to our services by small less well-resourced organisations by focussing on London's deprived communities. Our advice always involves best practice on accessibility and equality of opportunities. We actively refer clients to the Centre for Accessible Environment.

We use feedback to improve services through ongoing client surveys and workshop feedback. We capture learning from every case and take any urgent actions prompted by feedback as soon as possible. E.g. after recent workshop feedback, we now include more shared problem-solving.

Through client feedback, we evidence how we cascade benefits in savings made, income generated and beneficiary numbers.

We share our caseload learning with the wider sector through upgrading website learning resources and shaping our bi-annual Charity Property Matters Survey. This Survey goes to

every CVS/support organisation. Learning also informs our communication activities. E.g. our bi-monthly property column for Charity Times.

We work to reduce our carbon footprint and that of our clients. We use public transport and minimise waste, paper and energy use. We incorporate environmental best practice into our advice, promoting energy efficiency, insulation, efficient heating and environmentally-responsible product sourcing.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Over 3 years we will deliver 18 London workshops, centred on communities on the Areas of Multiple Deprivation Index. We will work in partnership with local CVS, and support groups with promotion through the London Funders Forum. Topics will include Saving Money on Premises Costs and Negotiating & Managing Leases.

Over 3 years we will deliver 18 drop-in advice clinics for 60 organisations with EPF property advisers, and members of our Register - surveyors/solicitors. These will take place after the workshops, for trustees and staff to obtain free confidential advice in their own community, with pro bono follow-up offered.

Over 3 years we will deliver tailored 1:1 property advice to 300 London voluntary organisations covering every phase of the property journey and attendant financial requirements: buying, leasing, renting, moving, sharing premises, where appropriate making referrals to our Register of Property Professionals.

Over 3 years our website focus on online learning and property education to 90,000 London based visitors. These will include short films and webinars. We will use the services of our Register of Property Professionals. We will also continue to upgrade and augment our library of free templates and guidance.

In 2018 and 2020 we will produce London versions of our bi-annual Charity Property Matters Survey with the Charity Commission. With 3 surveys completed to date for England & Wales (2012/2014/2016), this is an invaluable sector resource: the only research in the UK which specifically asks non-profits about property issues.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Over 3 years we will deliver property education workshops to 250 organisation based in deprived London communities. 90% will feel more confident. 90% will feel our training will save them money. Our 2017 workshops show numbers of beneficiaries average 1700 per organisation. We will therefore indirectly benefit 428000 vulnerable people.

Over 3 years we will deliver 18 drop-in clinics for 60 organisations, offering free confidential legal or property management saving £15,000 in fees plus follow up support.

Over 3 years we will deliver tailored advice to 300 London-based organisations, indirectly benefiting 510000 vulnerable Londoners. We will refer 120 of these organisations to our Register of property professionals for further legal or management advice. In total this will save at least £105000 in professional fees and save/generate £270000.

Over 3 years we will expand our online property education resources to include short films and webinars in a dedicated Learning Zone. We estimate around 30000 London visitors a year will register to use these.

We will produce a London version of our bi-annual Charity Property Matters Survey run in partnership with the Charity Commission in 2018 & 2020. This will reveal the key property trends and challenges facing the sector in London and will be a unique resource for policymakers, funders and charity managers.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will always probably need some project funding for free property advice, but we foresee this reducing as our property consultancy and sales of our fairplace Award grow (www.fairplaceaward.com) Accordingly, this funding request effectively reduces each year - a slight increase in year 3 is for the London-only survey which we believe will deliver an invaluable legacy of property knowledge.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

182,800

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

Revised

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Serviced Office Costs	13,000	13,390	13,792	40,182
Salary	69,418	71,501	73,646	214,564
IT	6,500	6,695	6,896	20,091
Survey & Statistical Analysis	3,500	0	4,000	7,500
Event Costs	2,000	2,060	2,122	6,182
Consultants	2,500	2,575	2,652	7,727
Legal & Professional	1,500	1,545	1,591	4,636
Other	4,900	5,047	5,198	15,146
Contingency	2,500	2,575	2,652	7,727
TOTAL:	105,818	105,388	112,549	323,755

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
NPPE – Tudor Trust	5,000	2,500	0	7,500
NPPE Grant – Garfield Weston	7,000	7,000		14,000
Sponsorship – Charity Bank	5,000			5,000
Other	9,750	3,500		13,250
TOTAL:	17,000	9,500	0	26,500

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Simmons and Simmons	8,000			8,000
Charity Bank	0	5,000	5,000	10,000
MACE Group	6,000	6,000	6,000	18,000
Foundation Property & Capital		3,000	3,000	6,000
TOTAL:	14,000	14,000	14,000	42,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Serviced Office Costs	7,369	6,353	4,901	18,623
Salary	39,361	33,923	26,174	99,458
IT	3,686	3,176	2,451	9,313
Survey & Statistical Analysis	1,985	0	1,422	3,407
Event Costs	1,134	977	751	2,865
Consultants	1,418	1,222	943	3,583
Legal & Professional	851	733	565	2,149
Other	2,778	2,394	1,847	7,019
Contingency	1,418	1,222	943	3,583
TOTAL:	60,000	50,000	40,000	150,000

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: September	Year: 2015
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Income received from:	£
Voluntary income	163,120
Activities for generating funds	0
Investment income	170
Income from charitable activities	14,984
Other sources	0
Total Income:	178,274

Expenditure:	£
Charitable activities	210,561
Governance costs	11,639
Cost of generating funds	6,834
Other	0
Total Expenditure:	229,034
Net (deficit)/surplus:	-50,760
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	50,760

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	53,036
Long-term liabilities	0
*Total Assets (A):	53,036

Reserves at year end	£
Restricted funds	11,514
Endowment Funds	0
Unrestricted funds	41,522
*Total Reserves (B):	53,036

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

The 2015 loss is expected to be a surplus in 2016. This change originates from an increase in paid-for property consultancy to larger, well-resourced not-for-profits. We have also achieved sponsorship for our National Property Survey and increases of the fairplace Award our commercial workplace accreditation.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Tudor Trust	35,000	35,000	35,000
Trust for London	25,000	25,000	25,000
Garfield Weston	0	25,000	0
Esmee Foundation	12,500	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Antonia Swinson**

Role within **Chief Executive**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: London Legal Support Trust	
If your organisation is part of a larger organisation, what is its name? London Legal Support Trust	
In which London Borough is your organisation based? City	
Contact person: Ms Vicky Ling	Position: Interim Chief Executive
Website: http://www.londonlegalsupporttrust.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1101906
When was your organisation established? 01/01/2003	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More organisations with improved skills in financial management		
Please describe the purpose of your funding request in one sentence. To support third sector legal advice organisations in becoming more sustainable through strategic grant-making, sharing good practice and encouraging partnership working.		
When will the funding be required? 01/09/2017		
How much funding are you requesting?		
Year 1: £150,000	Year 2: £150,000	Year 3: £0
Total: £300,000		

Aims of your organisation:

The Trust funds voluntary sector legal agencies in London and the home counties that provide free legal advice to poor and/or disadvantaged members of the public, and network organisations that support these legal agencies. It works with other funders, eg. the Future Advice Fund, to increase its impact (eg. a joint fundraising course).

It funds new social welfare legal advice provision and prioritises legal services that encourage or provide co-operation between agencies and volunteers from private practice.

It provides one-off capital support to increase capacity. It prioritises applications which the Trust considers will assist agencies to lever in additional funds from other sources.

LLST supports organisations which are progressive and client-centred. It operates 'Centres of Excellence', which is a diagnostic scheme to identify agencies' strengths and weaknesses, to identify the best forms of support (eg. management consultancy, brokering relationships, fundraising support, money-saving) which can be given and help them improve service delivery and infrastructure, to promote long-term sustainability.

Main activities of your organisation:

1. Raising funds to distribute as grants - The main fundraising activity of the Trust is the London Legal Walk (it also runs other walks/ events). The 2017 Walk had around 12,000 walkers in over 650 teams. We expect to raise £800,000 this year. It is supported by 100 Judges, the 50 largest law firms in London, hundreds of smaller ones and voluntary organisations (which can keep 100% of the funds they raise through this high-profile event). The Law Society is the headline sponsor.
2. Working collaboratively with others to raise funds for the advice sector - eg. the Legal Education Foundation, which applied to CBT for 6 solicitors' training contracts to be offered by Centres of Excellence.
3. Supporting the improved management and infrastructure of the voluntary advice sector, eg. through the 'Centres of Excellence' scheme.
4. Helping to reduce costs and save money through pro bono or discount buying schemes, utilising the skills of a specialist procurement volunteer.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	2	12	17

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	3 years

Summary of grant request

1. The need for the project

In 2012-13 there were 870 NfP legal aid providers. In 2013-14 there were just 95 - a fall of 90%. The impact of legal aid cuts, combined with local government spending cuts and other funding changes, has been estimated to take over some £100 million annually out of the advice economy in England and Wales. The impact is disproportionately serious in London due to higher levels of deprivation. Due to our work with legal advice centres we know that they need support to make their management more effective to make the most of their existing funding and generate additional funds.

2. How the work will be delivered

The LLST Centre of Excellence/MOT (COEx) provides funding and free management consultancy/training to NfP agencies delivering legal advice services. Each agency carries out a self-assessment against a range of good practice indicators (see below). These are assessed by a sector specialist. LLST provides and/or brokers funding and other forms of support to enable the agency to reach or maintain COEx status. LLST has developed a costs-saving scheme and has knowledge base in relation to charity reliefs and discounts, VAT, energy costs, cost effective IT solutions.

3. What your project will aim to achieve

The COEx project will continue to assist individual agencies to identify where there may be threats to their sustainability and provide practical support so they can develop strategies to overcome those threats and develop opportunities. LLST will continue to encourage the COEx and other agencies to set up new free and pro bono advice services.

4. Why you are the right organisation to deliver the work

Between them, LLST's staff have decades of experience in working with the nfp legal advice sector. LLST also contracts with expert consultants for additional support where required. LLST works with agencies which are members of the main advice networks, AdviceUK, Citizens Advice, Law Centres Network, and Shelter. It is in an excellent position to share expertise and good practice across networks.

5. How your project will meet the Trust's programme outcome under which you are applying

LLST asks agencies to monitor and report the numbers of people they help by problem category, which enables LLST to identify whether more people are accessing debt and legal services. It monitors the number of new advice sessions compared to emergency 'keeping doors open' applications. The former have grown and the latter decreased since the COEx scheme started.

The COEx covers: management and governance; risk, business planning and strategy; financial management; quality and compliance. Agencies reflect on their annual progress in each area and identify issues which need further development, supported through LLST where possible.

6. How your project meets the Trust's 'Principles of Good Practice'

LLST tracks the cascade benefit of the support-service we provide by monitoring development in each agency year on year through self-assessment and external assessment by a sector-specialist consultant.

LLST involves the organisations we support in the continuous improvement of our own services through questionnaires. This has resulted in work to improve communication about the way the scheme works.

LLST has established wide recognition throughout the sector. Many of the COEx have been forced to reduce in size in recent years so LLST supports a number of smaller agencies.

LLST has been working with the Future Advice Fund to share learning by the COEx about profile development in order to promote fundraising with the wider sector. Initiatives are also publicised through the Legal Voice website and events and through the London Funders network.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

None

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

To increase the numbers of legal advice agencies achieving COEx status to 32 in 2017-8 and 40 in 2018-19.

To embed the COEx assessment process in agencies already in the process by encouraging them to submit 32 self assessment reports and carrying out 10 assessment visits in 2017-8 (assessment visits are carried out every 3 years) and 40 self assessment reports and carrying out 14 assessment visits in 2018-19.

Provide 3 group learning development opportunities per year for COEx and other agencies, to raise awareness of the COEx scheme and encourage additional agencies to work towards COEx status.

Provide grants totalling £384,000 to 32 COEx agencies in 2017-18 and £480,000 to 40 COEx agencies in 2018-19

In 2018-19 To evaluate the effectiveness of the COEx in promoting sustainability by undertaking an evaluation exercise of those agencies which joined the scheme in 2014 and 2015 (20 agencies).

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

By providing increased funding to COEx agencies to deliver new free or pro bono legal advice services in housing, debt, welfare benefits, immigration or employment. This would support vulnerable individuals in the community to access justice and promote well-being.

By providing increased funding to COEx agencies to keep the doors open of a legal advice session in housing, debt, welfare benefits, immigration or employment. This would support vulnerable individuals in the community to access justice and promote well-being.

By providing COEx agencies assessment and feedback opportunities against good practice management criteria, to enable them to diversify their funding base and strengthen their resilience.

By providing COEx agencies and others the opportunity to share good practice in fund-raising and financial management, enable them them to diversify their funding base and strengthen their resilience.

By sharing the experience of the COEx agencies and other LLST beneficiary advice agencies with other funders, to spread awareness of the social issues in the community requiring legal advice by end-users. Also, spreading awareness of the issues affecting agencies providing legal advice services to disadvantaged groups.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. LLST is re-structuring to allow the CEO to concentrate on planning and strategic development. The trustees have set a a long-term target of increasing fundraising to £5m a year to support 50 COEx. LLST expects that by 2020 significant progress will have been made towards this.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

100

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries, NI and pensions	218,957	231,091	231,091	0
Payroll costs, Training, Accommodation, IT	19,220	19,308	19,308	0
Direct fundraising costs of events	60,000	60,000	60,000	0
Audit, finance, governance	3,000	3,000	3,000	0
Development, Comms, COEx consultancy	15,000	15,000	15,000	0
Grant-making	645,000	645,000	645,000	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	977,177	989,399	989,399	0
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
London Legal Walk	800,000	0	0	0
Please see note re years	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	800,000	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
N/A	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Contribution to all headings above	150,000	150,000	0	0
Please see note re years	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2016
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Income received from:	£
Voluntary income	234,679
Activities for generating funds	918,059
Investment income	2,898
Income from charitable activities	0
Other sources	0
Total Income:	1,155,636

Expenditure:	£
Charitable activities	840,328
Governance costs	8,856
Cost of generating funds	266,174
Other	47,289
Total Expenditure:	1,162,647
Net (deficit)/surplus:	-7,011
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-7,011

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	245,401
Long-term liabilities	0
*Total Assets (A):	245,401

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	245,401
*Total Reserves (B):	245,401

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

The CEO left the organisation in March 2017. Vicky Ling was appointed as interim CEO (having had an induction period from December 2016 - March 2017). Recruitment to the permanent CEO role commenced in May and it is hoped that a permanent post-holder will be selected in July.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
None	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Vicky Ling**

Role within **Interim CEO**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Project Oracle Evidence Hub	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Ms Amy Thomas	Position: Communications and Fundraising Officer
Website: http://www.project-oracle.com	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1167555
When was your organisation established? 08/06/2016	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting		
Please describe the purpose of your funding request in one sentence. Continue to improve the quality and quantity of evidence in the children and youth sector to secure better outcomes for its beneficiaries in London.		
When will the funding be required? 01/08/2017		
How much funding are you requesting?		
Year 1: £30,000	Year 2: £30,000	Year 3: £30,000
Total: £90,000		

Aims of your organisation:

Our aim is to improve outcomes for children and young people by building the capacity of children and youth (CYP) organisations and funders to develop and commission evidence-based projects, creating a community in which evidence is widely gathered, used and shared.

At the heart of our model is the alignment of project evaluations with our Standards of Evidence through the validations process. The Standards meet the needs of both CYP organisations and funders, helping each to navigate the conversation around evidence and set realistic expectations. We encourage CYP organisations to achieve the highest feasible standard, supporting them to gather better evidence through training, online resources, and research placements.

We also promote an evidence-based approach to funding and commissioning youth services, by encouraging funders and commissioners to embed the Standards into their processes through seminars and bespoke support. This ensures the most effective CYP programmes are supported to continue and expand.

Main activities of your organisation:

We have developed a range of core support options:

- One-to-one support towards validation: Reaching validation against the Standards of Evidence is an iterative process that requires advice and troubleshooting along the way. Project Oracle provides comprehensive guidance and rigorous feedback at each stage.

- Training: We run full-day and half-day workshops that cover a range of evaluation topics for different levels of expertise.

Research placements: We work with universities to identify masters and PHD students who want to explore the impact of their research in a real-world setting, and then match these researchers with organisations in need of their support.

- Impact Pioneers: We form small groups of CYP organisations, academics and funders, within specific segments of the CYP sector, and offer them a tailored programme of support to improve their evidence.

- Evidence Champions: We run seminars and facilitate a peer network for funders and commissioners designed to embed evidence at every stage in the commissioning process.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	4	10	15

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	2 years, 6 month break clause

Summary of grant request

Pockets of disadvantage and violence persist across the UK and, in the context of economic downturn and austerity, this has led to a growing need for evidence of what works in improving outcomes for children and young people. The principal barriers to evidence-based practice for CYP organisations are most often a lack of time, skill and money to dedicate to evaluation. Similarly, funders and commissioners often lack the expertise to discriminate between good and bad evidence when trying to fund 'what works'.

Project Oracle supports CYP organisations to evaluate in ways that are flexible and affordable, so they can understand what they are doing well, enabling them to develop and refine their projects. At the same time, we collaborate with academics and experts to provide low-cost high-rigour support. And we work with funders and commissioners to help them adopt an evidence-based approach, so that public money can be spent on the most promising interventions.

The support we offer comprises a range of activities related to our Standards of Evidence. These activities include training and one-to-one support sessions to review CYP organisations' approaches to evidence and evaluation and to help them progress towards validation; research placements of graduate students with organisations needing specialised evaluation support; seminars and bespoke support for commissioners and funders such as MOPAC, the GLA and Islington Council.

So far, we have worked with 200 organisations to help them achieve validation of over 220 different projects. We have provided over 900 training opportunities, placed over 50 researchers in children and youth organisations, published 6 Synthesis Studies and 3 Evidence Digests and developed the innovative Impact Pioneers Programme. We have also held a number of events bringing together the Project Oracle community including regular 'launch events' promoting key work streams and 'learning events' encouraging the sector to come together and share their learning. We also hold a larger scale 'annual event' each year providing a platform for networking and collaboration within the sector.

We have commissioned two external evaluations between 2014-2016 both of which found evidence of our impact, suggesting the Project Oracle approach works. In the coming years, we will continue tracking the benefits of our service by commissioning further external evaluations. In addition, we have designed a range of feedback forms for use at trainings and events and collect detailed feedback from participants to improve our training offer and identify the most useful topics for future trainings. In the past year, we have been developing a database to help us manage our data more effectively, and better understand the user journey.

We offer our services at a highly subsidised rate and encourage smaller, less well-resourced organisations to contact us if they are unable to afford our fees. We regularly offer discounts on training and validation submissions to ensure easy access for all. Furthermore, all our online resources and guidance are offered completely free of charge for the benefit of all CYP organisations.

Project Oracle aims to address the question of 'what works' through providing organisations of all sizes with the support and resources they need to evidence their work, and make sure the findings are shared across the sector. Our aim is to make good quality evaluation and learning from evidence accessible to all and to spread good practice through regular events. We also promote validated projects on our website and through social media.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

We will provide 1:1 support towards validation against the Project Oracle standards to 5 CYP organisations in London each year.

We will place 5 student researchers in 5 CYP organisations in London, with a focus on providing support to projects aiming for Standard 2 and above each year.

We will provide 15 training places per year covering topics identified as areas of challenge by CYP organisations.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

By supporting more organisations to achieve validation, particularly at the higher standards, we will improve the overall quality and availability of good evidence in the CYP sector.

By brokering Research Placements, with an emphasis on supporting projects working towards Standard 2 validation, we hope to see more projects undertaking evaluations and producing good quality reports that are widely shared and understood throughout the sector.

By providing training we will continue to build capacity in the children and youth sector, through a better understanding of evaluation approaches and learning from evidence.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We are developing a fundraising strategy and have a dedicated Communications and Fundraising Officer to see this through, with the support of the Chief Executive and Project Oracle board. We will research new fundraising opportunities and submit bids to potential funders on a rolling basis. We will also apply to existing funders to extend current funding each financial year.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

0

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

0%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Support for validations	40,000	40,000	40,000	120,000
Research placements	30,000	30,000	30,000	90,000
Training	20,000	20,000	20,000	60,000
Impact Pioneers (Arts Cohort + Youth Justice Cohort)	100,000	100,000	100,000	300,000
Academic & funder engagement and events	20,000	20,000	20,000	60,000
Other learning events	15,000	15,000	15,000	45,000
Comms & website	25,000	25,000	25,000	75,000
Fundraising & development	50,000	50,000	50,000	50,000
	0	0	0	0

TOTAL:	300,000	300,000	300,000	900,000
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
The Paul Hamlyn Foundation	30,000	0	0	30,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	30,000	0	0	30,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
A New Direction	25,000	0	0	0
Porticus	30,000	30,000	30,000	0
Fidelity Foundation UK	50,000	0	0	0
	0	0	0	0

TOTAL:	105,000	30,000	30,000	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Support for validations	10,000	10,000	10,000	30,000
Research placements	15,000	15,000	15,000	45,000
Training	5,000	5,000	5,000	15,000

TOTAL:	30,000	30,000	30,000	90,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: July	Year: 2016
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Income received from:	£
Voluntary income	0
Activities for generating funds	0
Investment income	0
Income from charitable activities	74,010
Other sources	121
Total Income:	74,131

Expenditure:	£
Charitable activities	111,374
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	111,374
Net (deficit)/surplus:	-37,243
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	284
Investments	0
Net current assets	3,428
Long-term liabilities	0
*Total Assets (A):	3,712

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	3,712
*Total Reserves (B):	3,712

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

In June 2016 Project Oracle Evidence Hub became a registered charity. Prior to this Project Oracle Evidence Hub was both a partnership between London Metropolitan University and The Social Innovation Partnership, funded by the GLA, MOPAC and ESRC, and from 14 July 2014, a non-profit company limited by guarantee. The most recent accounts and answers below relate only to the CLG.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	300,000	300,000	300,000
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Paul Hamlyn Foundation	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Amy Thomas**

Role within **Communications and Fundraising Officer**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Small Charities Coalition	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Mr. John Barrett	Position: Chief Executive
Website: http://www.smallcharities.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1122297
When was your organisation established? 14/01/2008	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting More organisations with improved skills in financial management		
Please describe the purpose of your funding request in one sentence. Building skills, knowledge and confidence within small charities in London across financial management, monitoring & evaluation and governance.		
When will the funding be required? 01/09/2017		
How much funding are you requesting?		
Year 1: £50,082	Year 2: £50,082	Year 3: £0
Total: £100,164		

Aims of your organisation:

The promotion of Small Charities for the benefit of the public including but not limited to:

Liaising with Small Charities, other voluntary organisations, government agencies and other groups on relevant issues;

- Providing training, conferences and seminars on subjects relevant to the efficacy of Small Charities;

- Identifying needs of Small Charities and establishing projects or policies to address them;

- Providing information to the press and the public in respect of Small Charities;

- Providing services such as legal, accountancy and management advice services to Small Charities;

- Providing advice and information on fundraising and volunteering for Small Charities;

- and acting as a representative of Small Charities in relation to government policies and legislation.

The advancement of education and research for the benefit of the public.

To do all such other things for the public benefit as may be charitable under the laws of England and Wales.

Main activities of your organisation:**Mentoring**

This service enables skills exchange and peer support between a small charity and somebody that has the experience, knowledge or expertise to coach, advise or mentor them through their issue.

Information and Guidance

Information and guidance includes our growing database of online resources and our telephone and email support function.

Events Programme

This programme delivers affordable and accessible training to our members. Our unique model allows us to keep costs low by brokering the generous support of our volunteer supporters and partner organisations to deliver and host workshops.

Policy & Engagement

We build relationships with decision makers and assess where small charity voices can be heard. Overall, this work seeks to ensure that policy makers consider and include small charity issues throughout all stages of decision making.

Community Portal (Autumn 17)

The Community Portal is essentially a new multi-functional online platform, which will guide, inform and facilitate each and every interaction we have with charity members, supporters and partners.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
5	1	10	535

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	9 months

Summary of grant request

This application is for continuation funding following on from our Building Resilience project which enabled us to reach over 2,132 direct beneficiaries over the three year period. This work allowed us to develop our suite of targeted services designed to meet the specific need of small charities in London and included events and workshops, mentoring matches, helpline and email support and access to relevant information and resources. By focusing broadly on governance issues, this work naturally encompassed the range of issues affecting charities and the needs of trustees including finance, business planning, fundraising and policy issues.

As outlined in our final report, the demand for these services continues to grow and the funding allowed us to foster more partnerships to establish our unique training model, broaden our support service options and consolidate our position as a champion of small charities. We know from external and internal research (detailed in the main proposal) as well as from our experience as a small charity ourselves, that small charities struggle to access the training and support that they would benefit from, largely due to cost and time availability. It is from this position and our conviction that the work remains strategically important for Londoners, that we request a further two years funding to maintain this delivery of high quality support services. We will continue to utilise our model of training, mentoring matches and helpline/email support backed up by a bank of resources and information tailored to the needs of small charities. Governance will remain a core thread throughout this work, however we will also particularly focus on developing the skills and knowledge of small charity staff in the current key priority areas of financial management and monitoring, evaluation and impact reporting.

Over the two years, we will deliver up to 118 events, create 86 new mentoring matches and answer 492 queries from London charities. These figures illustrate the targeted numbers for each of the outputs, however we anticipate that the volume in each area could be significantly higher especially in the second year of funding. This is due to the launch of our new website, CRM and customer portal (called the Community Portal project, see below) which will allow greater scale and volume as charities are able to navigate and 'self-serve' enabling them to receive a bespoke service according to their individual needs.

We believe we are the right organisation to deliver this work due to our successful track record over the past ten years delivering services to our members. We are always mindful of delivering the very highest quality service to our small charities and by harnessing the time and skills of professionals within the sector, we are able to continue this unique low-cost model which remains free or low cost for our small charity members.

The concept of cascading knowledge is at the heart of our training and mentoring models as both harness the skills and experience of those who generously share their knowledge and time with other charities. We seek to track this benefit through our monitoring and evaluation data both short term and long term as outlined in our framework. One example of this is our target of being able to report that at least 70% of charities will feel confident to apply their learning within their organisation.

Overall, this work addresses the 'Strengthening London's Voluntary Sector' strand by building skills, capacity and resilience in small charities across London enabling us to continue to support the sector to deliver the very best service to their beneficiaries with enhanced confidence.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Not at present.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

To deliver a programme of training events and workshops targeted at small charity staff, trustees and volunteers in London.

Topics covered will include financial management, monitoring & evaluation, governance and fundraising. We will target to deliver 118 events over two years, reaching approximately 1,440 attendees from small charities across London.

To create, facilitate and manage 1-2-1 mentoring matches between skilled volunteers and small charity staff, trustees and volunteers in London. The match areas will include financial management, monitoring & evaluation, fundraising, governance, finance and communications.

We will target to create 86 new matches over two years.

To deliver an information and guidance service for small charities in London. This service will incorporate signposting to other partner organisations and referrals to the range of extensive materials contained within SCC's Resources Hub. The expected number of interactions we will deliver over two years is 492.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Charities in London will have increased skills and knowledge in different subject areas including financial management and monitoring & evaluation, be more confident in these subject areas and be more confident to apply their learning.

Charities in London will be better equipped, more informed and have gained more connections to support their charity.

Charities in London will be stronger, more resilient, have increased sustainability and be better governed.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes, all work described form part of our core services and we will continue to seek grant and other funders for this work both within London and across the UK so as many small charities as possible benefit. As well as grant funders, we will seek funding from corporate partnerships, advertising and other income streams including statutory sources where appropriate.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 1,009
In which Greater London borough(s) or areas of London will your beneficiaries live? London-wide (100%)
What age group(s) will benefit? All ages
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary costs relating to training and events in London*	24,140	24,140	0	48,281
Salary costs relating to Mentoring matches in London*	8,780	8,780	0	17,561
Salary costs relating to Information and Guidance in London*	5,062	5,062	0	10,124
Events costs	4,500	4,500	0	9,000
Volunteer expenses	864	864	0	1,728
Staff expenses, travel & training	1,260	1,260	0	2,520
Office costs, phones, computers, stationary & printing	1,530	1,530	0	3,060
Email credits	900	900	0	1,800
Contribution to organisational overheads	3,046	3,046	0	6,091
TOTAL:	50,082	50,082	0	100,165

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
This is the only application for this piece of work	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary costs relating to training and events in London*	24,140	24,140	0	48,281
Salary costs relating to Mentoring matches in London*	8,780	8,780	0	17,561
Salary costs relating to Information and Guidance in London*	5,062	5,062	0	10,124
Events costs	4,500	4,500	0	9,000
Volunteer expenses	864	864	0	1,728
Staff expenses, travel & training	1,260	1,260	0	2,520

Office costs, phones, computers, stationary & printing	1,530	1,530	0	3,060
Email credits	900	900	0	1,800
Contribution to overheads @ 12%	3,046	3,046	0	6,091
TOTAL:	50,082	50,082	0	100,165

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: May	Year: 2016
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Income received from:	£
Voluntary income	8,833
Activities for generating funds	0
Investment income	152
Income from charitable activities	164,021
Other sources	0
Total Income:	173,006

Expenditure:	£
Charitable activities	140,984
Governance costs	0
Cost of generating funds	13,200
Other	0
Total Expenditure:	154,184
Net (deficit)/surplus:	18,822
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	114,527
Long-term liabilities	0
*Total Assets (A):	114,527

Reserves at year end	£
Restricted funds	33,486
Endowment Funds	0
Unrestricted funds	81,041
*Total Reserves (B):	114,527

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

John Barrett, CEO for the past 3 years, is stepping down in July 2017. Our new CEO Mandy Johnson has been appointed and will officially start on 1 August. Due to retirement rotation and to address skills/experience and diversity gaps, the charity also appointed six new trustees in October 2016. One of these new trustees, Julia Kaufmann OBE was appointed Chair of the charity.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
The Legal Education Foundation	17,500	17,500	0
Lloyds Bank Foundation	50,819	19,991	0
The Tudor Trust	30,000	30,000	30,000
Esmée Fairbairn Foundation	50,000	0	0
Garfield Weston Foundation	50,000	0	10,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **John Barrett**

Role within **Chief Executive**
Organisation:

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